Uploading Adobe Presenter Presentation through FTP

These step-by-step instructions will demonstrate how to successfully upload your published Adobe Presenter Presentation to the web server through FTP.

I. Once your presentation has been created and saved, Click on Publish on the Adobe Presenter ribbon.



II. Click the My Computer tab and Click Choose to select a location of where you would like to save the file.

Adobe Presenter - Publish Presentation					
Publish Presentation Create a Flash (SWF) or HTML5 presentation that can be used independently or included in a web page.					
My Computer	My Computer Location:	Project Information Title: The Secret Life of Bee Theme: My Current Theme Audio: Near CD Quality Images: Medium			
Adobe Connect	Publish Format SWF HTML5 Image: Both Output Options Image: Dip package Image: Dip package Image: CD package (with autorun for CD) Image: Dip package (with autorun for CD)	Settings Slide Manager			
Help		Publish Clos	se		

III. Choose a folder in which to publish the file.



- 1. Right click on the location you would like to save the presentation.
- 2. Go to New and select Folder
- 3. Type a name for the folder (preferably without any spaces or special characters)
- 4. Make sure the newly created folder is selected and click OK.

NOTE: There will already be a folder created with the name of your PowerPoint presentation on your coumputer, this folder will be contains source files created by Adobe Presenter. **Do not publish to this folder**.

IV. Under Publish Format, make sure that "Both" is selected then click Publish.

Adobe Presenter	- Publish Presentation		×		
Publish Presentation Create a Flash (SWF) or HTML5 presentation that can be used independently or induded in a web page.					
My Computer	My Computer <u>L</u> ocation: C:\Users\netdi\Desktop\Test <u>C:\Users\netdi</u> Cesktop\Test	Project Information Title: Sample Presenter Prese Theme: My Current Theme Audio: Near CD Quality Images: Medium			
Adobe Connect	Publish Format O SWF O HTML5 Output Options Dutput Options CD package CD package (with autorun for CD)	Settings Slide Manager Slide Manager			
Help			se		

V. Once the publishing process is complete, open the FileZilla Client application.



You can find The FileZilla Client either on your desktop or under All Apps/Programs in your Start menu.

VI. Once FileZilla Client is opened, type in authentication information.

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Host:	sftp:connect.uthsc. Username: netID	Password:	Port: 22 Quickconnect	-			
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- 1. In the Host field, type sftp://connect.uthsc.edu.
- 2. Type your **UTHSC NetID** and **password** in the username and password fields.
- 3. In the Port field, type in the number **22**.
- 4. Click on Quickconnect to connect.
- 5. If the connection to the server was successful, you will see **success** on the last Status line.

NOTE: If you are off campus, you must be connected to the VPN to be able to connect to the server. Instructions for connection to the VPN can be found at www.uthsc.edu/vpn/

VII. Transferring the files



- 1. On the right hand side, in the **Remote site** section, expand the folder that is labeled with your NetID to reveal the *public_html* folder
- 2. On the left hand side, under **Local site**, find the folder I which you saved your presentation (Step III).
- 3. Drag it to the **public_html** folder under your NetID that is located in the Remote site section on the right hand side. This will start the transfer process.
- 4. Once the files are transferred, you will see File transfer successful.

NOTE: Make sure to always drag the folder into the **public_html** folder on the server.

VIII. Accessing and Sharing the Presentation



Now that the files have been uploaded to the server, open a web browser and type **connect.uthsc.edu/~netid/***Folder Name* in the address bar:

This is the URL to your presentation; you can use it to share your presentation.

NOTE: Folder Name is the name you gave your folder in step III.