MEMORANDUM OF UNDERSTANDING
FOR
PROFESSIONAL MBA FOR UNIVERSITY OF TENNESSEE HEALTH SCIENCE CENTER COLLEGE OF MEDICINE STUDENTS
BETWEEN
THE UNIVERSITY OF TENNESSEE HEALTH SCIENCE CENTER COLLEGE OF MEDICINE (UTHSC)
AND
THE UNIVERSITY OF TENNESSEE AT CHATTANOOGA (UTC)

To facilitate the completion of the Professional MBA program at The University of Tennessee at Chattanooga (hereinafter referred to as UTC) by students of The University of Tennessee Health Science Center College of Medicine (hereinafter referred to as UTHSC) during their medical student education, The UTHSC and UTC enter into this Memorandum of Understanding (MOU).

I. The Professional MBA at UTC for UTHSC COM students
The Professional MBA (P MBA) at UTC is a graduate business program requiring 36 semester hours and consisting of a 12 course curriculum of three (3) semester hours each. The PMBA is offered online in an asynchronous format, allowing students to complete their work remotely if necessary. Classes are offered in six (6) or seven (7) week mini terms, with two (2) mini terms per semester.

UTHSC College of Medicine (COM) students who are accepted into the UTC PMBA program understand that completing requirements for both the MD and PMBA degrees will involve five (5) instead of four (years). These students will be encouraged to complete the PMBA program between their 2nd and 3rd year of medical school, during which time they will continue in periodic clinical shadowing experiences at the UT College of Medicine Chattanooga campus to maintain their clinical skills and knowledge. The UTC College of Business will allow up to six (6) credit hours of transfer credit from the UTHSC COM to substitute for PMBA coursework. The UTHSC Capstone course awards seven (7) semester hours of credit and is completed during the 4th and final year of medical school. The Capstone course at the UT College of Medicine Chattanooga includes extensive business related content including leadership, teamwork, finance, and practice management. Students participating in the PMBA course must enroll in the Capstone course in Chattanooga since its content has been reviewed by the UTC College of Business and meets transfer requirements. Representatives from the UTC College of Business and the UTHSC will review the Capstone course content each year in order for the UTC College of Business to determine that the business related content is sufficient to substitute for up to six (6) credit hours in the PMBA program. Subject to that determination, upon receipt of the official transcripts from UTHSC, up to six (6) credit hours will be accepted as transfer credits toward the PMBA program, leaving ten (10), three (3) credit hour PMBA courses to be completed to meet requirements for the PMBA degree. Upon meeting graduation requirements for the respective programs (MD and PMBA), the MD degree will be conferred at the UTHSC graduation ceremony in Memphis and the PMBA degree will be conferred at the UTC graduation ceremony in Chattanooga.
The UTC College of Business will endeavor to schedule the ten (10) required PMBA courses during consecutive summer, fall and spring semesters. It is anticipated that UTHSC students will begin the PMBA coursework in the summer semester and take four (4) courses in the summer semester, four (4) courses in the fall semester and two (2) courses in the spring semester. In the event that a student enrolled in the UTHSC is not able to complete the courses according to this schedule, the UTC College of Business will endeavor to adjust that student's schedule; however, this could result in a delay in completion of the required coursework.

Student outcomes for the UTHSC College of Medicine students will be reviewed every three years and faculty from both programs will meet to review and if needed, revise the program.

II. CONDITIONS

UTHSC students applying to the UTC Graduate School and PMBA program must meet all admission, continuation, graduation and other requirements as specified in the applicable UTC graduate catalog.

Students will be responsible for paying tuition and appropriate fees to UTHSC while enrolled in courses at the College of Medicine toward the MD degree, and for paying tuition and appropriate fees to UTC while enrolled in courses at UTC toward the PMBA degree. Students will have access to financial aid resources at the facility in which they are enrolled at the time.

III. COORDINATION

The UTHSC and UTC designate the following offices to coordinate activities under this MOU:

For UTHSC:
Department of Medical Education
UTHSC College of Medicine
910 Madison Avenue, Suite 1002
Memphis, TN 38163
(901) 448-5506

For UTC:
Graduate School, University of Tennessee
615 McCallie Avenue
Chattanooga, TN 37403
(423) 425-4666

IV. ENACTMENT, RENEWAL, AND TERMINATION

This MOU carries no financial implications for the signatory institutions.

It is understood that this MOU in no way supersedes any other agreement that either institution may have with other universities or academic organizations.
This MOU will take effect when signed by both parties. The agreement will be reviewed by each party every three years. It will continue thereafter, subject to revision or modification by mutual agreement, until terminated by either of the parties hereto. Either individual institution may give notice of intention to terminate participation. Such notice shall be given in writing at least 12 months before the beginning of the academic year in which it will take effect and the MOU will terminate at that point.
The MOU is executed by the authorized representatives of The University of Tennessee on behalf of The University of Tennessee Health Science Center (UTHSC) and The University of Tennessee at Chattanooga (UTC) in duplicate copies, each of which shall be deemed an original.

APPROVALS:

The University of Tennessee at Chattanooga:

Steven R. Angle, PhD, Chancellor

Jerald Ainsworth, PhD, Provost and Senior Vice Chancellor for Academic Affairs

Date

The University of Tennessee Health Science Center:

Lori S. Gonzalez, PhD
Vice Chancellor for Academic, Faculty & Student Affairs

Steve J. Schwab, MD
Chancellor

Date