

Applicant Last Name: _____

Reviewer: _____

Date: _____

Project Title: _____

Instructions: Please complete this review for each of the proposals that have been assigned to you. The review should be treated as confidential. If you have any conflicting interest with an applicant, **do not complete a review of their proposal**. Please ensure the proposal remains in your possession. Do not duplicate, share, or discuss with any other person.

4	3	2	1	0	Score	Reviewer Notes
Target Areas: At least one target area is identified, and proposal clearly describes how target area(s) will be addressed.	At least one target area is identified, and proposal somewhat describes how target area(s) will be addressed.	Proposal does not describe how target area(s) will be addressed.				
Objectives Project objectives are clearly described and tied to target areas.	Project's objectives are stated and some connection to target areas is described.	Project objectives are not stated, and there is no clear connection to target area(s).				
Activities Activities are well defined, fully explained, and linked to objectives.	Activities are generally defined, explained, and linked to objectives.	Activities are poorly defined, not well explained and/or do not link to objectives.				
Budget Budget is complete and contains all required information. Budget is cost effective and linked to activities and outcomes.	Budget is complete but is not cost efficient and/or is not related to activities and objectives.	Budget lacks required information or includes unallowable expenses.				
Evaluation plan Proposal describes clearly what measures will be used to determine if project objectives are met	Proposal indicates some plan to measure if objectives are met.	Proposal offers vague or no evaluation plan.				

Do you think this project should be funded? Yes No Discussion Needed

Additional Comments: