

SYLLABUS

Obstetrics & Gynecology Core Clerkship

The specialty of obstetrics and gynecology is dynamic – growing, changing, and evolving in response to patient population needs, treatment modalities, economic influences, and political/legislative concerns. The Ob-Gyn is not only the physician for the reproductive needs of patients but often the sole provider of primary and preventive care needs of women. During this clerkship, we will provide you with a foundation of knowledge and skills to manage the health care needs of women.

We look forward to your participation in the clerkship. This rotation is designed to provide a good mix of hands-on clinical teaching and experience, as well as sufficient didactic lectures, case studies, weekly meetings and one-on-one sessions intended to supplement the clinical education. You will be exposed to a variety of normal and abnormal cases which will provide those of you who are motivated and interested the opportunity to learn a great deal about OBGYN.

Our faculty, residents and staff are dedicated to teaching and assisting you in your training during this important and exciting part of your academic career. We are committed to supporting and enhancing each student's educational experience and hope you will share in our commitment by taking full advantage of this educational opportunity. We look forward to working with you.

Florene Odulana, MD, MS, FACOG
Department of Obstetrics and Gynecology

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CLERKSHIP OBJECTIVES:

PROGRAM OBJECTIVES: UTHSC COM

<https://www.uthsc.edu/medicine/medical-education/objectives.php>

LEARNING OBJECTIVES:

<https://www.uthsc.edu/ob-gyn/clerkship/objectives.php>

1. Perform obstetric and gynecologic history and physical examinations along with effective interpretation and documentation of findings to ensure accuracy of the medical record.
2. Apply clinical findings to develop an appropriate diagnosis and propose a prioritized management plan for common gynecologic problems.
3. Apply principles of routine prenatal, intrapartum, and postpartum care to normal pregnancies and to common pregnancy-related problems.
4. Through observation and direct involvement, demonstrate knowledge of common indications, standard procedures, and possible complications in gynecological practice.
5. Apply recommended prevention and health maintenance strategies for women throughout their lifespan and be able to counsel women regarding risk factors.
6. Perform basic skills and procedures relevant to the practice of obstetrics and gynecology in a variety of clinical settings and in collaboration with the health care team.
7. Demonstrate knowledge of the scientific principles, use, and interpretation of common diagnostic studies applicable to the evaluation of women's health.
8. Demonstrate knowledge of established and evolving medical evidence and its application to the diagnosis and treatment of obstetric and gynecologic conditions and diseases.
9. Demonstrate interpersonal communication skills to establish rapport with patients, families, and an interprofessional team to deliver optimal patient care and to ensure continuity of care throughout transitions.
10. Through observation and direct involvement, learn to communicate effectively with patients and their families to empower shared decision-making, while incorporating an understanding of cultural, religious, and social issues.
11. Make use of self-evaluation and feedback from others to manage uncertainty, adapt to change, and develop habits of continuous improvement.
12. Demonstrate accountability to all patients and a commitment to carrying out professional responsibilities with integrity and compassion.

GENERAL DESCRIPTION:

- Structure

Memphis:

The 6-week Clerkship consists of Obstetrics, Benign Gynecology, and the option of Maternal Fetal Medicine or Gynecologic-Oncology

Obstetrics is L&D Day Call (5 weekdays/6am-6pm), L&D Night Call (Wed, Thu & Fri (6pm-6am), Residents' clinic, Attendings' clinic, and Maternal Fetal Medicine High-Risk clinic
Gynecologic-Oncology is surgery and clinic
Gynecology includes benign surgery, Preop clinic, Procedure clinic, and Colposcopy clinic

Chattanooga:

The 6-week Clerkship consists of 2 weeks of Obstetrics, 2 weeks of Gyn (Gyn/Gyn Oncology), and 2 weeks resident clinic/subspecialty clinic

Obstetrics is L&D (1 week of Day Call and 1 week of Night Call)
Gynecology includes surgery and clinic
Gynecologic Oncology includes surgery and subspecialty clinics (REI, ROC, Gyn/Onc office, Mammography) and Resident clinic

Knoxville:

The 6-week Clerkship consists of 2 weeks of Obstetrics, 2 weeks of Gynecology, 1 week in clinic, and 1 week in Gynecology-Oncology
Obstetrics is L&D Mon-Fri; arrive at 5:30am
One 24-hour Saturday call
Gynecology includes surgery, inpatient consults, ER consults, and clinic

Nashville:

The 6-week Clerkship consists of 2 weeks of Obstetrics, 2 weeks of Gynecology, 1 week of clinic, and 1 week of Gynecology-Oncology
Obstetrics is L&D 5 days and 5 nights (Sun through Thu night), no weekends. On L&D, arrive around 6 AM to pre-round on your patients
Sign-out is at 7am and 7pm each day

- Recommended text: Obstetrics and Gynecology - Beckmann, Ling, et. al. 9th Edition

Optional:

Williams Obstetrics, Cunningham, McDonald, 25th ed.

Williams Gynecology, Hoffmann Schorge, et. al., 4th Edition

Normal and Problem Pregnancies, Gabbe, et. al., 7th ed.

Comprehensive Gynecology, Mishell, et. al., 6th ed.

Clinical Gynecologic Endocrinology & Infertility, Speroff, 8th ed.

Essentials of Obstetrics & Gynecology, Hacker, Moore, 6th ed.

Bates' Guide to Physical Examination, Bickley, Hoekelman, Bates, 12th ed.

Chapters: Breasts and Axillae, the Abdomen, Female Genitalia and the Pregnant Woman

Online resources:

ACOG (Practice Bulletins and Committee Opinions)

To apply for student membership in ACOG go to:

<https://www.acog.org/membership/join/medical-students>

Under Medical Student, click Apply Now (no membership dues – complimentary)

Read the instructions; you will be asked to enter your E-mail address then register/set up an account (username and password) before filling out the application. Processing your application can take 1-2 weeks, or up to 4 weeks during peak seasons.

Procedure videos – Thumbroll App

APGO HSS

https://www.youtube.com/watch?v=GwJVJbcXYUU&list=PLy35JKgvOASm9p_sRF4UDzTknqMNbADI

APGO videos

<https://www.youtube.com/channel/UCB67eiHQzqqLUBHrDJzYdtQ>

CURRICULUM:

Ob/Gyn Curriculum

The Obstetrics and Gynecology clerkship follows the APGO (Association of Professors of Gynecology and Obstetrics) Medical Student Education Objectives 11th Edition

[apgo-11th-ed-mso-book.pdf](#)

Ob/Gyn Clerkship Requirements

The following must be completed by the end of the Clerkship

- Clinical Skills Rubric: Pelvic Exam Check List
- Clinical Skills Rubric: Breast Exam Check List
- Observed H&P (1) complete or (4) partial
- uWISE Ob Comp 2 – 50 Question Quiz and Gyn Comp 3 – 50 Questions Quiz

The following must be completed by the end of Week 3

- Mid-Rotation Feedback form (if assigned to Ob)
- Social Determinants of Health write-up
- uWISE Comp 2 Quiz or Comp 3 Quiz (if assigned to Ob Weeks 1-3)

The following must be completed by Week 5

- Mid-Rotation Feedback form (if assigned to Gyn)
- Patient Presentation – 10-minute PowerPoint
- uWISE Comp 2 Quiz or Comp 3 Quiz (if assigned to Gyn/Gyn-Onc in Weeks 1-3)

The following should be completed weekly and are due on **Shelf Day – 5 PM**

- Time Logs – eMedley
- Case Logs – eMedley

GENERAL RESPONSIBILITIES:

Ob Postpartum Note:

This is an example of an uncomplicated Postpartum Note template- Be sure to include and address any medical problems in your plan.

- Refer to the H&P and any prior notes along with the delivery note for information
- Postpartum Rounds are at 6 AM on Rout 3, Room 334
- Kelli Stephenson, DNP, CNM, FNP, RNFA, RN will assign patients to each student
- Bring your laptop in case there are not enough computers in the morning
- You may be asked to present the patients you see in the morning to the Attending after Turnover

Student Vaginal Delivery Postpartum Note Template

Subjective: Patient seen and examined. Has no complaints. Denies nausea, vomiting, fever, chills. Reports bleeding less than a period.

Objective:

Include Vitals

General: WDN. NAD

Lungs: CTAB

Abdomen: soft, nontender, non distended

Ext: no pedal edema noted bilaterally

Assessment:

30-year-old G4P4004 s/p SVD at 39.0 weeks secondary to CHTN.

1. Routine Postpartum Care

- PPD #1
- Meeting all postpartum goals
- Hct 36>34, EBL 4002.

2. HTN

- on Procardia 30 XL daily
- BPs normal range over 24 hours

3. PNC and Postpartum Plans

- PNC at ROH
- s/p Mirena IUD for contraception
- GBS negative.
- All labs reviewed.
- breastfeeding

Dispo: Discharge home today

Student Cesarean Delivery Postop Note Template -

for POD #1

Subjective: Patient seen and examined. Has no complaints. Denies nausea, vomiting, fever, chills. Reports bleeding less than a period.

Objective:

Include Vitals

General: WDN,
NAD Lungs: CTAB

Abdomen: soft, nontender, nondistended.

Dressing pad in place. Ext: no pedal edema noted bilaterally

Assessment:

30-year-old G4P4004 s/p RCD at 39.0 weeks secondary to HTN.

1. Routine Postoperative Care

- POD #1
- Encouraged ambulation and IS use
- Will advance diet and DC foley
- Hct 36>34, EBL 400

2. CHTN

- on Procardia 30 XL daily
- BPs normal range over 24 hours
- PNC and Postpartum Plans
- PNC at ROH
- s/p Mirena IUD for contraception
- GBS negative. All labs reviewed.
- breastfeeding

Dispo: Continue inpatient management – _

Discharge Summary:

Practice writing a discharge summary for one or more of your patients being discharged home. This is a critical skill to learn as this is your communication with the patient's next care provider, usually the primary care physician. Use this discharge summary template to help organize your discharge summary

General Responsibilities

Memphis:

General Responsibilities

Be on time. Be where you are assigned. You do not want an Attending or Resident to have to look for you!

Be a team player

Take the initiative to introduce yourself to everyone on the team

Any problems with team dynamics should be dealt with at the team level first and then further escalated according to the appropriate chain of command

Ask questions of your Residents and Attendings

Check out with your Resident(s) before you leave at the end of the day

Ask us to review topics with you, BUT please also read about the topic and come prepared to discuss

It is okay to ask to go eat lunch; often Residents just forget or are busy with clinical care

If you are uncomfortable about a clinical scenario, let us know!

Be engaged; it's very easy for Residents to see who is interested to learn and who isn't

It's fine to not want to go into Ob/Gyn or its subspecialties

Special Circumstances

Vaccinated students MAY participate in the care of suspected (PUI) or COVID-19+ patients but only so long as appropriate PPE is available

Only observe HIV+ or Hepatitis+ deliveries / C-sections

Can opt out of IUFD deliveries

NEVER transport a newborn!

Obstetrics Responsibilities - (ROH)

Day Call is 12 hours - 6 AM to 6 PM

After Lectures on Tuesday, return to your assigned location

Tuesday Lectures, M&M, and Grand Rounds are mandatory

Responsibilities:

-Assessing patients

-Attend and assist in vaginal deliveries (1 student)

-Attend and assist on Cesarean Section (1 student)

-Postpartum rounds

-Circumcisions – Required attendance – 7:30 AM Wed, Thu, Fri before going to Residents' clinic

Overnight Mon, Fri and Sat, circumcisions are done by the L&D Team – Let your Resident(s) know if you want to attend circumcisions

Labor and Delivery – ROH

Postpartum rounds occur on the 3rd floor of Rout building; meet by Room 334

Mon - Fri (6 AM) - rounds are conducted by Kelli Stephenson-Certified Nurse Midwife. She will provide the patient list and assign patients to round on.

If assigned to Weekends:

Postpartum rounds are done by 1 or more of the L&D Residents. You will be assigned patients to see and should be prepared to present to the Resident(s).

Ask your Resident what they want you to help with on rounds

Labor Hall can be slow or busy; each day will vary

Use downtime to study or read, ask Residents to review topics or fetal tracings

Topics to review:

- Fetal Heart Tracings, i.e., acceleration vs deceleration
- Cardinal Movements of Labor
- Relevant anatomy during C/S, i.e., layers of the abdominal wall

Documentation:

Note type: Power Note -> Medical Student Note

Postpartum Rounds: OB postpartum inpatient progress note

Triage/Eval: OB Triage

Labor Hall: OB Labor Progress Note

Make sure the Intern, Resident or Attending reviews it.

Ask Residents if or how they want you to write Notes!

Also see provided templates in OneDrive or your Orientation Day folder

Handovers

Students assigned to L&D attend Handover (Turnover) - 7:30 AM Mon, Wed, Thu, Fri

Location: L&D Conference Room

Presentations

Students may be asked to present patients. Give 2-4 short presentations (3-5 minutes each) to their team on rounds – check with your Resident

Outpatient

The outpatient portion of the clerkship is designed to provide students with a broad view of outpatient Ob and Gyn

Students will attend (Residents'/Attendings'/MFM clinic

To get the most out of this experience, be proactive in trying to see patients on your own when permitted.

Students are required to complete a pelvic exam and a breast exam that is supervised by a Resident or Attending (the form for each is in the Clerkship Handbook)

Dictation

Students DO NOT DICTATE at any hospital

Benign Gyn (ROH)

The day before, before 8 PM, text the Intern or 2nd year Resident about what time to meet for Rounds and cases. Surgeries are in the OSC (Outpatient Surgery Center) or Chandler OR

Surgery: Mon, Wed, Thu, Fri

Clinics: Tue PM Pre-op/Consult
Wed AM/PM Colposcopy
Fri PM Procedure or Attendings' ROH

Know why the patient is having surgery!

Topics to review:

Pelvic and abdominal anatomy; uterus, fallopian tubes, ovaries, pelvic ligaments, blood supply, arteries, layers of the abdominal wall

- Abnormal Uterine Bleeding; causes, workup, and treatment
- Fibroids
- Endometriosis

Gyn-Oncology

Gyn-Oncology consists of rounds, surgery and clinic

Hospitals:

Baptist Memorial, Baptist Women's, Methodist University, St. Francis-Memphis,
St. Francis-Bartlett

You will receive the Surgery Schedule via E-mail from the coordinator on Sunday PM.
Text (901) 201-0042- let the Resident know which hospital you are assigned to and ask
where/when to meet for AM rounds

Text before 8 PM / after 6 AM

You will observe or assist during surgeries as directed - Each Attending/Resident may
assign specific duties

West Cancer Center Clinic locations:

East/Wolf River (Dr. Abdu, Dr. Reed, Dr. Smiley, Dr. Tillmanns, Dr. Ulm, Dr Harbin)
Midtown (Dr. Tillmanns, Dr. Ulm, Dr Harbin)
DeSoto/Southaven, MS (Dr. Smiley)

Students do not go to Methodist Germantown Hospital, DeSoto Clinic -Dr. Tillmanns) or St.
Bernard's Hospital -Jonesboro (Drs. Ulm/Tillmanns)

Challenging but rewarding service!

IMPORTANT:

Before starting on Gyn-Oncology, review the Gyn-Oncology Student Guidelines in the
Clerkship Handbook or in OneDrive

Ask your Resident/Fellow/Attending about specific expectations they have for you

Topics to Review

Types of Gyn-Onc malignancies

Pelvic and abdominal anatomy

General staging criteria; do not need to know specific

MFM – Maternal Fetal Medicine

Consists of High-Risk clinic - Mon, Wed, Thu (AM & PM), Fellows' Clinic Tue PM, and LeBonheur Fetal Center Wed AM or PM

Mon,
Wed, Thu AM rounds on 4 Rout – text the 1st or 2nd year Resident on the service, the day before, about where/when to meet for rounds

Wed 7 AM Conference via Zoom – check with Resident/Fellow

Locations:

ROH – 880 Madison, 3rd Floor, 5th & 6th Hallway

LeBonheur Fetal Center – 51 N Dunlap, 3rd Floor, exit elevator to the right

Computer Access

Memphis:

Regional One Health – The EMR at ROH is Cerner Millennium. Students should have received an email from **SSM-alert** with their username and password. Once you have your Cerner account, you may need to contact the IT Help Desk to request access to Power Chart or to reset a forgotten password/username. You will have remote access.

ROH IT Help Desk: (901) 545-7480

ROH does not offer formal training for the EMR. Once you have a Cerner account, you will have access to online training modules in Cerner via eCoach.

Baptist Hospitals (Memphis) – The EMR at Baptist Hospitals is EPIC. Students must sign and submit required paperwork and complete the online, self-paced EMR training at least a week before starting on Gyn-Oncology

Baptist ID badge - Baptist GME Office (901) 226-1350

Baptist IT Help Desk (901) 227-7777

Methodist Hospitals – The EMR at Methodist University Hospital is EPIC

Methodist IT Help Desk (901) 516-0000, press #2

Training is "remote," as you will be viewing modules and completing the assessments virtually and asynchronously.

Training must be completed on a METHODIST computer

- a. This is because logging in with your own device requires Duo authentication, which medical students are not able to access for MLH.

You have 2 options for completing this training:

- a. If you are currently working in a Methodist facility (Le Bonheur or MUH), you can do the training on any Methodist computer. Do this in the afternoon during some downtime of your current rotation.
- b. You can also sign up for one of the training times sent to you in the email (by Dean Bettin). For this option, you will physically go to one of the training labs, log in remotely and complete your training. If you choose this option, you will be excused from your rotation provided that it does not interfere with any critical portion of your rotation (e.g. inpatient rounds, didactics, oral or Shelf exams). This absence needs to be approved by your CD/coordinator; submit an LLR.

St. Francis Hospital (Memphis & Bartlett) – Students assigned to Gyn-Oncology must sign and submit required paperwork and attend in-person EMR training at St. Francis Hospital-Memphis. This is usually scheduled the morning of Ob/Gyn Orientation.

Bring a photo ID (driver license, UT ID badge) and proof of COVID-19 vaccination (card) to show to the Medical Staff Services office after you complete the EMR training, in order to obtain a St. Francis Hospital ID badge.

You will be able to obtain a St. Francis ID badge after the EMR training.

GRADING:

- Levels of Performance: Honors, High Pass, Pass
- Components of Grade (3 Metrics): Clinical Evaluation, Patient Presentation, NBME Shelf Exam

Honors threshold for the 3 components will be determined by the lowest competency level achieved. The competency levels for each metric are outlined below.

Clinical Evaluation:

- Honors $\geq 95\%$
- High Pass $\geq 90\%$
- Pass $\geq 70\%$
- Fail $< 70\%$

Patient Presentation:

- Honors 90% and above
- High Pass 80- 89.9%
- Pass 55%-79.9%

NBME (Shelf) Exam score:

The raw score needed to be eligible for Honors, High Pass and Pass will vary based on the number of Clerkships completed prior to Ob/Gyn.

Quarterly Conversions

Shelf Cutoffs (2025-26)

Cutoffs	Q1 (0-1)	Q2 (2-3)	Q3 (4-5)	Q4 (6+)	3rd Comp	Clinical
Honors	83	84	84	84	≥ 72	≥ 94
High Pass	80	80	80	80	≥ 64	≥ 89
Pass	65	65	66	66	≥ 44	≥ 70

Evaluation

- Clinical Evaluation form (eMedley)

One (1) summative Evaluation is completed in eMedley by the Clerkship Director or Assistant Clerkship Director, which includes feedback received via the student's QR code

- QR Code (Feedback)

Each student is issued a badge with a QR code (generated in Microsoft Forms) to obtain feedback on their clinical performance. Feedback from at least 5 Attendings, Residents and Fellows is recommended. The QR code is linked to an Evaluation form that aligns with the Entrustable Professional attributes (EPAs).

The Clerkship Director or Assistant Clerkship Director can request Feedback from any Attendings or Residents the student worked with.

The coordinator can send a link to the QR code to any Attending/Resident/Fellow the student requests

The Clinical Evaluation includes these EPAs:

- Generate Differential Diagnosis
- Recommend and Interpret Tests
- Recognize and Initiate Urgent Care
- Informed Consent
- Handover
- Perform General Procedures
- Professionalism

Students can view their Evaluation in eMedley

Shelf Exam

At the end of the clerkship, students will take the NBME (National Board of Medical Examiners) Ob/Gyn Shelf Exam.

Failing the NBME Shelf Exam will require retaking the exam.

The Clerkship Shelf Exam Retake policy is as follows: If failed in Block C, D, E, or F – the retake Shelf Exam must be in January of Block A of the M3 year; if failed in Block G, A, or B – the retake Shelf Exam must be by the end of Block 8 of the M4 year. Under exceptional circumstances, a student may be able to retake the Shelf Exam other than at the regularly scheduled time (4 weeks' notice must be given).

The original test score will be averaged with the second score. The final Clerkship grade cannot be higher than a "HP."

Students must pass the Clinical portion of the Clerkship, the NBME (Shelf) Exam, and the Patient Presentation

[Clerkship Shelf Exam Retake Policy \(Section 4-d-vii\) \(COM107\)](#)

[COM107 Grading for the MD Curriculum - COM Medical Education - UT System Policies](#)

Specific Criteria

1. Failing the NBME exam will require retaking the exam. See *Clerkship Shelf Exam Retake policy* in OLSEN. The original NBME exam score and the retake exam score are averaged to reach a composite Shelf Exam score
2. Failing the Clinical portion will require repeating the Clerkship

Important Notes on Grading

The Clerkship Director retains the right to discuss with the Attending physicians any serious infraction, professionalism issues, extenuating circumstances, or positive behavior not previously known to the Attendings

All portions of the Ob/Gyn Clerkship, must be completed and passed within one (1) year of starting the Ob/Gyn Clerkship or by September of the senior year, whichever comes first. Failure of the first Shelf exam, or any segment of the clerkship, negates the ability to receive an "Honors" as a final grade no matter in what the ultimate grade average results.

Grades are usually posted in Banner 4 weeks after the Shelf Exam. Each student is notified of their final Grade, including Grade composition. Each student also receives an Email with their Shelf Exam score and Patient Presentation score the Monday after the Shelf Exam.

Students are required to complete all assignments and documentation in their Clerkship Handbook with appropriate signatures/dates – Pelvic Exam rubric, Breast Exam rubric, Observed H&P, and Mid-Rotation Feedback form.

The Clerkship Handbook is collected on Shelf Exam Day.

Students failing to complete assignments will be notified via email of the missing assignments.

If a student fails to complete required clinical experiences, Case Logs and Time Logs, 1 week after the clerkship ends, an email will be sent to Dean Bettin/Dean Dabbs, who will contact the student. The student must then complete all requirements by 4 weeks post-rotation.

Failure to complete all requirements 4 weeks post-rotation will result in the student receiving an "F" on his/her transcript. Failure will require the student to repeat the rotation.

GRADE APPEAL POLICY COM107/Grading for the MD Curriculum

A student may appeal a final grade if they feel that it was assigned inappropriately and not in accordance with the course syllabus or clerkship statement of policy distributed at the beginning of the program.

For clerkships and other clinical rotations, students have until 4 weeks after submission of the final grade to request additional clinical evaluations that may affect the final grade. The decision to allow additional evaluations will be at the discretion of the clerkship/course director. Appeals are to be directed initially to the course/clerkship director within 4 weeks of submission of the grade, and if not resolved, then an appeal may be made in writing within 5 business days to the Memphis course/clerkship director.

Further appeal may be made to the campus-specific department chair, within 5 business days of the decision by the Memphis course/clerkship director.

If unresolved at the department level, and for pre-clinical and longitudinal courses, additional sequential appeals may be made in writing to the appropriate Senior Assistant Dean/Assistant Dean, then to the Associate Dean of Medical Education, and finally to the Executive Dean of the COM. Appeals to the each of the Deans must be made in writing within five (5) business days of receipt of written notification of the prior recommendation. The decision of the Executive Dean is final.

FEEDBACK AND EVALUATIONS:

Mid-Rotation Feedback:

A Mid-Rotation Feedback form (in the Clerkship handbook) is required. By the end of the 3rd week of the rotation, complete the student portion of the form and ask a Resident or Fellow you've worked with consistently, to complete their portion of the form.

If assigned to Gyn the first weeks of the Clerkship and unable to have the Mid-Rotation Feedback form completed, it can be submitted by Week 5 of the rotation.

Mid-Rotation Meeting

In Week 4 of the Clerkship, the Clerkship Director and/or the Assistant Clerkship Director will meet with you individually to review your completed Mid-Rotation Feedback form, as well as your uWISE quiz score, rubrics (breast exam, pelvic exam), observed H&P, SDOH, Time Logs and Case Logs.

Course Evaluations

Each student is strongly encouraged to complete a Course Evaluation at the conclusion of the clerkship - the Office of Medical Education will send each student an Email from Qualtrics which contains the link to the Course Evaluation.

Your feedback is important so that the clerkship continues to improve!

Testing Accommodations:

Academic Success / Student Success (formerly SASSI)

Any student who feels he/she may need an accommodation based on the impact of a disability, should contact Academic Success [Academic Success | Student Success | UTHSC](#) to self-disclose and officially request accommodations. All requests for accommodations must be submitted with supporting documentation and the Academic Success Self-Disclosure and Accommodation Request Forms.

Although students may register for services at any time, please attempt to make arrangements within the first week of the clerkship, as it takes time to process the request and review documentation.

For additional information, contact academicsuccess@uthsc.edu or (901) 448-5056

PROFESSIONALISM:

In contrast to the first two years of medical school where much of a student's grade is based on objective criteria obtained through written testing, the second two years base much of the grade on subjective clinical evaluation. Perusal of the evaluation form reveals that a portion of the grade is based on evaluation of professional and personal attributes. Physicians-in-training must possess certain necessary attitudes and interpersonal skills. Some of these are inherent, but much can be cultivated particularly in an environment filled with the appropriate role models. The administration of the University of Tennessee feels strongly about this and has published guidelines for Professional Behavior and Conduct

[COM121 Professionalism - COM Medical Education - UT System Policies](#)

<https://www.uthsc.edu/medicine/medical-education/olsen.php>

- **General Guidelines for Professional Behavior and Conduct in Ob/Gyn**

Computer Use

It has become standard that all large corporations monitor the computer use in their businesses. Hospitals are no exception. Students can be identified surfing inappropriate websites, which will result in dismissal from medical school.

Serious infraction of any of the above professional behaviors will result in automatic failure of the rotation no matter what the subjective evaluation or written final grades.

CONFERENCES:

Attendance at lectures, rounds, grand rounds, conferences is mandatory

- Lectures
Students must attend Tuesday lectures 8 AM – 11 AM. The Lecture Schedule is emailed to students, and a printed copy is provided to Students on Ob/Gyn Orientation Day. The Lecture Schedule is also in OneDrive and is posted on the board outside the Ob/Gyn Classroom, E105A.
- Grand Rounds
Students must attend Ob/Gyn Grand Rounds. These will be listed on the Lecture Schedule and are conducted at 8 AM in the Coleman Building, North Auditorium (UT ID badge used to enter building).
- MFM Rounds
For students assigned to MFM, these AM rounds are Mon, Wed, and Thu. One student on the team should text the 1st or 2nd-year Resident about where and what time to meet for these rounds
- MFM - LeBonheur Conference – Wed at 7 AM (after MFM Rounds) – Check with Resident/Fellow for Zoom link if not in person
- Post-partum Rounds
For students assigned to L&D (Day Call), these rounds are at 6 AM on Mon, Wed, Thu, Fri on Rout 3 with Kellie Stephenson, midwife
- Handover/Turnover
- Gyn-Onc Tumor Board
Students assigned to Gyn-Oncology schedule, attend Tumor Board (via Zoom) – Ask Resident/Fellow for link
- Gyn-Onc M&M
Students assigned to Gyn-Oncology, attend M&M (via Zoom) – Ask Resident/Fellow for link

ASSIGNMENTS:

Clinical Skills Assessments

Students will complete clinical skills rubrics for the following skills:

- Pelvic Exam
- Breast Exam

These rubrics may be completed in Attendings' clinic or Residents' clinic and sometimes in Gyn-Onc clinic. You must be directly observed by a faculty member or supervising resident for each skill. Students will have 2 attempts for each skills assessment and must achieve a rating of "able to perform independently" on at least 4 items per rubric in order to pass this assignment. This is a pass/fail assignment that must be completed and turned in to the clerkship coordinator by the end of the clerkship. It is the student's responsibility to alert the attending or supervising resident to the need for this assessment, and to ensure that both skills assessments are completed prior to the end of the clerkship.

- Observed H&P - History and Physical

You are required to have a resident or attending observe your history taking and physical exam skills and complete the Observed H&P form in the Clerkship Handbook (Orange book). If you do not perform the skill adequately, you and the resident/attending should discuss ways to improve then they should observe you again for compete

- Patient Presentation

Each student prepares a 10-minute Power Point Presentation on a patient they've seen. This is due Week 5 and students present in alphabetical order. The Patient Presentation format is in OneDrive and the Patient Presentation form that is scored is in the Clerkship Handbook. Presentations are graded by two Attending and feedback is provided. The Patient Presentation Grade is not issued until after the Shelf Exam

- SDOH write-up – Social Determinants of Health

Students must complete a SDOH write-up on a patient they've seen by Week 4 (Mid-Rotation Meeting). The SDOH write-up form is in the Clerkship Handbook.

Case Logs:

To ensure that you are seeing a breadth of clinical scenarios, there are 14 required competencies (Case Logs) in eMedley, comprised of **Procedures** and **Diagnoses**. Your Case Logs will be checked mid-rotation and again at the end of the Clerkship. The Clerkship Director or Assistant Clerkship Director will approve or deny your Case Logs. If denied, you need to revise that Case Log and resubmit it for approval.

Enter your Case Logs weekly – **do not wait until the end of the Clerkship!**

Procedures

1. Low-risk Ob prenatal visit (perform)
2. Vaginal delivery (assist)
3. Perineal laceration repair (observe)
4. Cesarean section (observe)
5. Hysterectomy – Abdominal, vaginal, or laparoscopic (observe)
6. Dilation and Curettage (observe)
7. Annual Gyn visit (perform)

Procedure Log template – please follow the format below

Select: **Competency** (Procedure)

Select: **Level of participation**

- Observed
- Assisted
- Performed

Select: **Physician who supervised** the procedure

Include in paragraph:

- Indication for procedure
- Key steps
- State level of involvement using active language (e.g., I sutured, I observed, etc.). Avoid “we” statements.
- You can select/include more than 1 procedure in your Note but each competency/procedure must be a separate paragraph (e.g., vaginal delivery and perineal laceration repair)

Diagnoses

- 1, Abnormal Pap smear
2. Abnormal uterine bleeding or Fibroids
3. Menopausal symptoms
4. Ovarian cyst or Adnexal mass
5. Preeclampsia or Pregnancy complicated by Diabetes Mellitus or Preterm Labor
6. Sexually transmitted infection or Urinary tract infection
7. Spontaneous abortion or Ectopic pregnancy

Diagnosis Log template – please follow the format below

Select: **Level of participation** as

- Active participant
- Alternative experience - standardized patient
- Alternative experience - online case

Select: **Competency** (Diagnosis)

You may use the same patient for multiple competencies but must follow the template above for each competency

Include in your paragraph: (about 1 sentence each):

- Presenting sign/symptoms of patient
- Pertinent exam/labs/studies
- Final diagnosis/treatment plan
- One thing you learned from this patient/diagnosis

Alternative Experience

If you did not see a Procedure or Diagnosis – Your Note should look like this:

Operative vaginal delivery:

I did not see an operative vaginal delivery on this rotation, but I learned about this from the APGO uWISE quiz on Obstetrical Procedures and the Up-to-Date article on Operative Vaginal Deliveries.

I learned that operative vaginal deliveries are indicated for prolonged second stage of labor in order to avoid cesarean delivery. A vacuum or suction delivery is usually preferred over forceps due to maternal comfort. Common complications include lacerations to the fetal scalp and fetal cephalohematoma.

<http://apgo.mycrowdwisdom.com/diweb/?wicket.interface=217>

<https://www.uptodate.com/contents/operative-vaginal-delivery>

Time Logs:

Log your hours (Time Logs) in eMedley daily or weekly. Time Logs will be checked at mid-rotation and on Shelf Exam Day by the coordinator. Remember to include time spent in Orientation and Lectures. All hours must be logged in by 5 PM Shelf Exam Day.

uWISE

UTHSC has an active subscription to the APGO (Association of Professors of Gynecology and Obstetrics) uWISE self-assessment tool, which allows you to have a personal subscription during your Ob/Gyn Clerkship. The APGO Undergraduate Web-Based Interactive Self-Evaluation (uWISE) is a 600-question interactive self-exam designed to help medical students acquire the necessary basic knowledge in Obstetrics and Gynecology. Students find this resource to be an extremely helpful study tool since it allows you to gain feedback on each of the questions as you move through the various exams.

The following link will take you to a page where you will create your log in credentials. You must use your UT E-mail address as your Username, then create a password. Using your UT E-mail address allows us to manage your individual subscription.

<https://apgo.mycrowdwisdom.com/diweb/institution?guid=533c83ae-0ffb-46ee-a6f4-acf41e0d9eac>

Please launch and use the uWISE link above every time you utilize uWISE. You CANNOT bookmark this link - you must launch and use this link every time you access uWISE. uWISE is not housed on APGO.org

NOTE: You do not need to re-register each time you launch the uWISE link, simply click on: **Sign In NOW**

Do not share your login credentials with anyone. These credentials are connected to your personal scores, which will be displayed on your portal page. By sharing your login, you will also be breaking the Copyright and Use Guidelines for this resource.

Once you set up a login, you will have access to uWISE until you have completed the Ob/Gyn Clerkship

Required Quizzes:

Comp 2 Ob-50 Questions **and** Comp 3 Gyn-50 Questions

You are encouraged to complete most if not all the Quizzes in uWISE as self-study, including Practice Test 1, Practice Test 2 and Comp 4-100 Questions

To download your uWISE Scores / Transcript Report - Go to: (My Learning > Grades> Click here for your transcript). Send me your Transcript / Quiz scores

Save your Transcript, as you will not be able to access your results once the Clerkship is over.

uWISE Handbook - instructions on how to reset your password, view your quiz score, transcript, etc. (link will be sent – also on Lecture Schedule and in OneDrive)

MISCELLANEOUS INFORMATION:

- a. **Scrubs** - While in sterile areas of ROH (OR and L&D), only wear gray ROH-issued scrubs. This is a JCAHO requirement. Obtain ROH (gray) scrubs by swiping your ROH ID badge at the Trauma Scrub Dispensing machine for 2 shirts and 2 pants. Do not take scrubs home to launder. Scrubs must be returned to the Return Scrub machine in Trauma or the Return Scrub machine in L&D (by the back desk). Place 1 scrub piece in each slot in the drawer, not all 4 pieces at once or 2 pieces into 1 slot, because the machine will not record that you returned anything.
- b. Any issues with the scrub machines, contact the Clerkship coordinator and/or text Bonnie Miller RN (901) 487-1414
- c. Students cannot keep ROH scrubs. Scrubs must be returned to the machine at the end of the Ob/Gyn Clerkship (Shelf Exam Day) because the student's codes expire, and the machine will not accept the scrubs. If this occurs, bring your scrubs to the coordinator, who will return them to Linen Services where your account will be cleared. Be careful and try to avoid getting blood/fluids on your scrubs by being properly gowned (wear PPE). If scrubs are not returned at the end of the Clerkship ROH will charge a student \$12.50 per scrub piece. Payment must be made at the ROH Business Office - Ground Floor Adams Building and proof of payment (receipt from the ROH Business Office) provided in order to clear the account. Students will not be able to obtain scrubs for another rotation, e.g., surgery, until this is done.
- d. **ID badge** - Students will need a ROH ID badge in order to enter the Rout Center lobby doors, L&D, Evaluations, Rout 3, Rout 4, and Chandler OR
- e. **ROH Security office** - located on the 1st Floor of the Chandler building.
Contact: ROH Security Office ((01) 545-7700
- f. **Codes** - The coordinator will email students the codes to the Physician Lounge, Student Lounge, L&D Surgery, and outpatient clinic (880 Madison, 3rd Floor)
- g. **Parking** – Students should park in their designated garage or lot
- h. **Lockers** – are available in the Student Lounge. Students assigned to L&D can use 1 locker in the Physician's Lounge. Feel free to bring a lock.
- i. **Shuttle bus** – ROH operates a shuttle bus 24/7. The shuttle bus stops in front of the Rout Center – L&D, Outpatient clinic – 880 Madison, and the Adams building. There is no charge.

POLICIES:

Policies are listed on the OLSEN webpage:

<https://uthsc.edu/medicine/medical-education/olsen.php>

- **COM103 - Student Immunizations**
- **COM105 - Progress, Promotion, and Graduation with a Doctorate of Medicine**
- **COM106 - Excused Absence and Wellness Days**
- **COM107 - Grading for the MD Curriculum**
- **COM108 - Student Mistreatment**
- **COM110 - Provision of Narrative Feedback to Medical Students**
- **COM112 - Work Hours**
- **COM113 - Reinstatement to the COM**
- **COM114 - Clinical Supervision of Medical Students**
- **COM115 - Student Feedback and Course Evaluation Completion**
- **COM116 - Inclement Weather**
- **COM118 - Reporting Infections and Other Hazard Exposures**
- **COM119 - Anti-Discrimination**
- **COM121 - Professionalism**
- **COM124 - Appearance Code for Simulated and Clinical Experiences**
- **COM125 - Procedures to Ensure Timely Submission of Summative Assessments**
- **COM127 - Re-attestation to Meet COM Technical Standards**
- **COM130 - Excused Absence Policy for Preclinical Curriculum**
- **COM133 - Parental Leave**
- **University Attendance Policy**

Excused Absences and Wellness Days Policy

<https://policy.tennessee.edu/procedure/com106-excused-absence-and-wellness-days-com-medical-education/>

Excused Absence and Wellness Day **Limited Leave Request Form**

<https://uthsc.edu/medicine/medical-education/documents/clinical-limited-leave-request-form.pdf>

- All absences must be approved by the Clerkship Director
- A Limited Leave Request must be submitted 30 days prior to the start of the Clerkship for (weddings, routine health care, etc.).
 - Attendance at conferences must first be approved by Dean Bettin

- Students are REQUIRED to attend rounds, Grand Rounds, lectures, clinical assignments, meetings, and conferences held during the Clerkship, which take precedence over clinical responsibilities except in unusual circumstances, e.g., a twin or triplet delivery, unusual surgery case, etc.
- If you have a fever, flu, stomach virus, etc., DO NOT come in. Inform the Clerkship Director and/or coordinator and your Resident/team via E-mail phone call or text. Go to University Health Services or your private physician
- If out more than 2 Days, a Return to Work/School Note is REQUIRED, as well as make-up time (L&D or clinic)
- CDC Guidelines – no fever for 24 hours

Clinical Supervision Policy:

UTHSC

MERL -

[Medical Educator Resource Link | Medical Education | College of Medicine | UTHSC](#)

Baptist Policy and Procedure Manual

[II.3.Trainee Supervision Policy Baptist.pdf](#)

Emergency/Disaster Preparedness:

<https://www.uthsc.edu/campus-safety/emergency-preparedness/index.php>

Dress code/Scrubs

<https://www.uthsc.edu/medicine/medical-education/merl.php>

Clinic: Attendings' and Residents': Business attire and white coat

Clinic: Procedure/Pre-op/Colposcopy – ROH scrubs

L&D/Evaluations (EVAL); ROH scrubs – Students should change into and out of scrubs at the hospital/not wear scrubs to or from the hospital

Work (Duty Hours) Policy:

- 80 hours/week averaged over the entire Clerkship
- There will be unassigned/study time on student schedules

Mistreatment - Review chain of command for reporting mistreatment

Occupational Exposure/Needle Stick Injury:

<https://uthsc.policymedical.net/>

Occupational Injuries and Exposures – (Needle stick, blood/body fluids, cuts, burns, splashes) occurring at Regional One Health (ROH)

- Do not ignore this exposure
- Take immediate first aid measures (bleed wound and clean wound with soap and water, flush mucus membranes, with water/saline for 15 minutes)
- Immediately notify your Attending/Resident so he/she can complete the Tennessee First Report of Injury and mail to Risk Management within 48 hours
- Obtain name, MRN and location of exposure source
- Go to University Health Services - 910 Madison Ave, Suite 922 (901) 448-5630. All follow-up care is to be scheduled at University Health Services
- Notify ROH Occupational Health's 24-hour pager: (901) 392-9697
- It is very important that these procedures are followed as you are responsible for any bills incurred

Exposure at Baptist Memorial Hospital

Go to/Notify University Health Services

Notify Baptist Employee Health (901) 226-4750

Exposure at Methodist University Hospital

Go to/Notify University Health Services

Inform Associate Health (1 West) (901) 726-7784

Exposure at Baptist Women's Hospital

Go to/Notify University Health Services

Notify Employee Health (901) 227-9348 (6:45 AM–4 PM)

After hours, go to the Emergency Dept and also notify the house supervisor:
(901) 227-9802

Exposure at St Francis Hospital – Memphis (information pending)

Exposure at St Francis Hospital – Bartlett (information pending)

UTHSC Incident Report Form:

<http://finance.tennessee.edu/wp-content/uploads/forms/Incident-Report.pdf>

Professionalism/Code of Conduct

<https://uthsc.edu/studentsuccess/student-conduct/index.php>

Student Substance Abuse Policy

<https://uthsc.edu/studentsuccess/student-conduct/drug-free.php>

Professionalism Policy Reporting Form

https://cm.maxient.com/reportingform.php?UnivofTNHSC&layout_id=2

Policy Search Tool:

<https://uthsc.policymedical.net/>

IMPORTANT ADDITIONAL CLERKSHIP CONTACT

UT Security and escort service (901) 448-4444

On campus 8-4444

<https://www.uthsc.edu/campus-police/>

- UT Health Science Center Campus Police is **accessible 24 hours/day, 7 days/week, year-round** and can be reached via phone at **901.448.4444**, by utilizing the [RAVE Guardian App](#), or from **multiple emergency phone boxes/towers** located throughout campus.
- **Safety Escorts are available from dusk until dawn** for faculty, staff, and students requesting assistance **to and from your vehicle or work location in the Medical District.**
 - Please call UT Health Science Center Campus Police dispatch at 901.448.4444 to request a safety escort.
 - Safety escorts are also provided for anyone in their last trimester of pregnancy or anyone with a temporary injury.
 - Learn more about safety escorts on the [UTHSC Campus Police website](#)

ROH Security – 901 545-7700

ROH Rout Building Security – 901 545-6088

UTHSC's Emergency Management

UTHSC has an emergency preparedness webpage that covers what to do in the event of a natural disaster or emergency. UTHSC's Emergency Response Plan is also on this webpage:

<https://www.uthsc.edu/campus-safety/emergency-preparedness/index.php>

Campus Safety and Emergency Management is responsible for coordinating the emergency preparation and response of the University

3 N. Dunlap St
Memphis, TN 38163
901 448-6114

