

The Registrar's Office will administratively register you, i.e., batch block registration. As such, you will **NOT** need to register for any classes. However, you **MUST** complete the Student Authorization Form online as soon as possible or no later than two weeks before NSO week begins. Failure to complete the Banner Self Service Student Authorization will impact your ability to matriculate at the University of Tennessee Health Science Center (UTHSC) and will result in a **HOLD** on your student account.

REASON FOR THE STUDENT AUTHORIZATION

The federal government and UTHSC policies and procedures require that UTHSC provide students notice regarding academic program, tuition and fees and also the ability to authorize or not authorize the disbursement of federal financial aid to cover outstanding balances up to \$200. In addition, UTHSC requires students to acknowledge or authorize the use of federal financial aid to cover non-institutional fees such as parking, health insurance and library fees. Students must also agree to pay all tuition and fees and provide proof of health insurance.

STEP-BY-STEP INSTRUCTIONS

STUDENTS SHOULD NOT MAKE ANY CHANGES OR ADJUSTMENTS TO THE COURSE SCHEDULE

How to access the Student Authorization form in Banner Self Service

1. Log-in to Self Service log-in at uthsc.edu/banner/info/
2. Type your NetiD and Password
3. Select the Student Tab
4. Click on UTHSC Student Authorization
5. Review the information, make your selections and click submit

If you experience any problems with the student authorization process, please contact the Office of Enrollment Services (onestop@uthsc.edu or 901.448.7703).

COURSES

The following are the fall courses that all first year students will be registered for electronically. Please **DO NOT** attempt to make any changes or adjustments to your class schedule in Banner. Questions regarding your course registration should be directed to the Academic Dean in your college.

TUITION AND FEE INFORMATION

CRN	SBJT	CRSE #	HRS	COURSE TITLE
43769	COM	10110	9	Structural Basis of Normal Body Function
43770	COM	10120	7	Molecular Basis of Normal Body Function
43771	COM	10410	2	Principles of Clinical Medicine I

The tuition and fees for your academic program will be listed on the Bursars web page at the following link: uthsc.edu/finance/bursar/fees.php. (Check for updates on the Bursar's Office after **July 1**)

Starting before the end of July, you will be able to view and pay your bill online, using the UTHSC e-Bill system. For future updates regarding the online bill payment, visit the Bursars Office link at: uthsc.edu/finance/bursar/fees.php; once on that web page, point your cursor to the right to view the topics "Quick Documents". There you will find the online bill payment topic along with other topics of interest.