

KEY CAMPUS RESOURCES



Welcome to the University of Tennessee Health Science Center. This brochure contains key contacts, information and web addresses for departments on campus that will help you to get answers to questions in the first weeks in your new position.

Always feel free to contact the UT Health Science Center Human Resources Department at **901.448.5600** or **901.448.5601**. We will be happy to assist you or redirect you to the appropriate department on campus.

**WELCOME TO YOUR
FUTURE AT UT HEALTH
SCIENCE CENTER!**

HUMAN RESOURCES

Benefits and Retirement

Debbie Jackson - 901.448.8547

uthsc.edu/hr/benefits

Compensation

Damon Davis - 901.448.5604

uthsc.edu/hr/compensation

Employment/Records

Anesha Jones - 901.448.5600

uthsc.edu/hr/employment

Employee Relations

Aria Sherrod - 901.448.5524

uthsc.edu/hr/employee-relations

Insurance

Gina Curry - 901.448.4876

uthsc.edu/hr/benefits/insurance

CAMPUS POLICE

ID Badges

901.448.6705

8:00 am – 3:45 pm (M-F)

Note: Please present your driver's license or photo ID. Please ask your supervisor for your Employee ID number prior to going.

Parking

Parking Services – 901.448.5414

You will need the make, model and tag number of your car to get your parking pass.

Keys

901.448.5561

The key request form is online at uthsc.edu/facilities/documents/key-order-form.pdf. The form must be signed by your supervisor.

Emergency Notification Registration Register for emergency notifications at uthsc.edu/alert.

PLAZA BUILDINGS

The plaza connects the 910, 920 and 930 Madison Avenue buildings. The following businesses are located in the plaza.

LOBBY LEVEL

Banking: UT Federal Credit Union

901.448.3600

7:30 am – 4:00 pm (M-F)

utfcu.org

Bookstore: HSC Hub

901.448.5427

8:00 am – 5:00 pm (M-F)

shop.uthsc.edu

CONCOURSE LEVEL

Mail Services

901.448.5633

7:00 am – 4:00 pm (M-F)

UT Health Science Center Printing and Copy Center

910 Madison Ave., C-20

901.448.5553

8:00 am – 5:00 pm (M-F)

UNIVERSITY HEALTH SERVICES (UHS)

910 Madison Ave., 9th Floor

901.448.5630

uthsc.edu/univheal

UHS can be your primary care facility, and accepts UT health insurance.

CAMPUS RECREATION

Student-Alumni Center (SAC)

800 Madison Ave., Room 312

901.448.5973

uthsc.edu/campus-rec

COMMUNICATIONS AND MARKETING

Mooney Building

875 Monroe Avenue, Room 132

901.448.5544

uthsc.edu/communications-marketing

Health Science Center's Communications and Marketing Department tells our many stories through magazines, newsletters, social media and more. The department staff provides advice, templates, logos, design support, and other resources.

INFORMATION TECHNOLOGY SERVICES

Help Desk – 901.448.2222

uthsc.edu/its

PAYROLL DEPARTMENT

901.448.5574

uthsc.edu/finance/payroll

THE UNIVERSITY OF TENNESSEE SYSTEM MISSION STATEMENT

Serving all Tennesseans and beyond through education, discovery and outreach that enables strong economic, social and environmental well-being.

tennessee.edu/about

THE UNIVERSITY OF TENNESSEE HEALTH SCIENCE CENTER MISSION STATEMENT

Transforming lives through collaborative and inclusive education, research/scholarship, clinical care, and public service.

uthsc.edu/about/mission

The University of Tennessee is an EEO/AA/Title VI/Title IX/Section 504/ADA/ADEA institution in the provision of its education and employment programs and services.

For more information, please contact:

Human Resources | 910 Madison Avenue | Suite 764

t 901.448.5600 | f 901.448.5170 | hr@uthsc.edu

uthsc.edu/hr



HUMAN RESOURCES