Meeting Agenda and Minutes

2:05pm Welcome and Attendance – Debbie Long

2:07pm Rosaline Banks from TIAA meet, greet, and Q&A

2:35pm ACTION ITEM – VOTE – Staff Senate Bylaws and Procedures

Motion made by Elaine Robinson to approve the drafted Staff Senate Bylaws and Procedures. Motion seconded by Terri Fought. All in favor, 15 yays, none opposed.

Motion passed, the Staff Senate Bylaws and Procedures is now official.

The following items were announced with minimal discussion of new order of operations:

Per the bylaws, meetings will now be presided over by the president. At this time Kimberlee Norwood is the president. In the event the president is not available, the President-Elect, currently Keisha Giboney, will preside over the meeting. In the event the President and President-Elect are not present to preside over the meeting, the Staff Senate needs to determine a person to preside.
Moving forward, the Secretary will now put out a call, in email form, to the Staff Senate for agenda items. These communications will come from current Secretary, Sarah Cheon.

The Staff Senate will have two committees. Each senator must serve on one committee during their term.

Announcement of attendance policy as per the bylaws – moving forward an attendance policy is in place for each elected senator. If a senator has three unexcused absences in a twelve-month period during their term, the senator could be subject to removal from the Staff Senate. These absences do not include sick leave and annual leave, or other pre-established approved absences. Senators must coordinate with the secretary concerning their absences.