

Rules and Procedures for the GME Travel Awards:

Updated October 2021

For ACGME Residency Programs

- Available to any resident in an ACGME residency program that is on GME payroll
- Available only one time during each residency program
- Funds are available to help offset the cost of travel for the resident to present at a regional or national meeting
- **Amount of award is \$500**
- To receive the funds the Program Director or Residency Coordinator must fill out a travel award request form and email it to Hilary Jones.
- Proof of acceptance for the presentation prior to traveling must be sent with the travel award request form
- A PDF copy of the presentation/poster must be emailed to Hilary Jones that shows the residents name FIRST on the poster.
- The presentation must be entered into New Innovations under scholarly activity before the travel reimbursement will be processed

For ACGME Fellowship Programs

- Available to any fellow in an ACGME fellowship program that is on GME payroll for six months
- Available only one time during each fellowship program
- Funds are available to help offset the cost of travel for the fellow to present research done at the University in their training program at a national or specialty society meeting
- **Amount of travel award is \$2,000**
- Additionally, fellows may have up to two posters printed at the UT Print Shop only at GME expense during their training program
- To receive the funds the Program Director or Residency Coordinator must fill out a travel award request form and email it to Hilary Jones
- Proof of acceptance for the presentation prior to traveling must be sent with the travel award request form.
- A PDF copy of the presentation/poster must be emailed to Hilary Jones that shows the residents name FIRST on the poster.
- The presentation must be entered into New Innovations under scholarly activity before the travel reimbursement will be processed

Account number to charge all GME Travel Awards: R073202136