

Student Name: \_\_\_\_\_

PLEASE PRINT

UTHSC ID Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

**DIRECTIONS:**

- Complete all items on page 1.
- Your academic advisor(s) must complete all items on page 2.
- Attach appropriate documentation and return to the Office of Financial Aid.

I was unable to maintain Satisfactory Academic Progress during the previous academic period because (please check one of the following circumstances):

- 1. **I experienced a death or major illness within my immediate family.**
- 2. **I experienced a personal illness or injury.**
- 3. **Other special circumstance**
- 4. **Withdrawal from all classes in a term**

Please explain the specific circumstances that prevented you from making Satisfactory Academic Progress during the previous academic year. You may attach as many additional pages as needed to fully explain your individual circumstance(s). Personal statements that do not provide sufficient information to fully explain your situation may cause your appeal to be denied. Documentation of your individual situation must also be provided.

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Please explain what has now changed and/or how you will address the circumstance(s) described above so that you can successfully complete your academic program. You may attach any additional pages or provide additional documentation, as needed.

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