

2026 PAYROLL SCHEDULE July-December

Please note the time entry deadlines are now hard deadlines. We will be running the payroll the next morning so anything entered the next day will not make the payroll run. This will include hires, transfers and other HR entries as well

<u>Pay Period End Date</u>		<u>Departmental Hire Entry Deadline</u>	<u>HR/Payroll Hire Entry Deadline</u>	<u>Departmental Changes Deadline</u>	<u>Departmental Time Entry and Approval Deadline</u>		<u>Final Payroll Run Date Entry Locked @ 8am EST</u>	<u>Pay Date</u>
6/28/2026	BIW	6/23/2026	6/24/2026	6/24/2026	6/29/2026	5pm	6/30/2026	7/7/2026
7/12/2026	BIW	7/7/2026	7/7/2026	7/8/2026	7/13/2026	5pm	7/14/2026	7/21/2026
7/31/2026	MTH	7/14/2026	7/14/2026	7/15/2026	7/15/2026		7/23/2026	7/31/2026
7/26/2026	BIW	7/21/2026	7/21/2026	7/22/2026	7/27/2026	5pm	7/28/2026	8/4/2026
8/9/2026	BIW	8/4/2026	8/4/2026	8/5/2026	8/10/2026	5pm	8/11/2026	8/18/2026
8/31/2026	MTH	8/13/2026	8/13/2026	8/14/2026	8/14/2026		8/19/2026	8/31/2026
8/23/2026	BIW	8/18/2026	8/18/2026	8/19/2026	8/24/2026	5pm	8/25/2026	9/1/2026
9/6/2026	BIW	9/1/2026	9/1/2026	9/2/2026	9/8/2026	5pm *	9/9/2026	9/15/2026
9/20/2026	BIW	9/15/2026	9/15/2026	9/16/2026	9/21/2026		9/22/2026	9/29/2026
9/30/2026	MTH	9/14/2026	9/14/2026	9/15/2026	9/15/2026	5pm	9/24/2026	9/30/2026
10/4/2026	BIW	9/29/2026	9/29/2026	9/30/2026	10/5/2026	5pm	10/6/2026	10/13/2026
10/18/2026	BIW	10/13/2026	10/13/2026	10/14/2026	10/19/2026	5pm	10/20/2026	10/27/2026
10/31/2026	MTH	10/14/2026	10/14/2026	10/15/2026	10/15/2026		10/26/2026	10/30/2026
11/1/2026	BIW	10/27/2026	10/27/2026	10/28/2026	11/2/2026	5pm	11/3/2026	11/10/2026
11/15/2026	BIW	11/10/2026	11/10/2026	11/11/2026	11/16/2026	5pm	11/17/2026	11/24/2026
11/30/2026	MTH	11/12/2026	11/12/2026	11/13/2026	11/13/2026		11/19/2026	11/30/2026
11/29/2026	BIW	11/24/2026	11/24/2026	11/25/2026	11/30/2026	5pm	12/1/2026	12/8/2026
12/13/2026	BIW	12/8/2026	12/8/2026	12/9/2026	12/14/2026	5pm	12/15/2026	12/22/2026
12/31/2026	MTH	12/8/2026	12/8/2026	12/9/2026	12/9/2026		12/17/2026	12/23/2026
12/27/2026	BIW	12/15/2026	12/15/2026	12/16/2026	12/28/2026	5pm **	12/29/2026	1/5/2027

(the run date is subject to change, so please adhere to the entry deadlines)

* Time entry schedule changed due to holiday

** NOTE time is still due to be entered and approved on December 28th even though it is an Admin Close. Please ensure that all your biweekly employees time has been entered and approved.