



**PLANNING & BUDGET COUNCIL MEETING MINUTES**

**Date:** Monday, June 17, 2024

**Time:** 12:30 pm

**Location:** Hyman 101

Voting Members	Title	Present?
Raaj Kurapati	Executive Vice Chancellor and COO-CFO	Yes
Dr. Cindy Russell	VC for Academic, Faculty and Student Affairs	Yes
Dr. Wesley Byerly	Interim VC for Research	Yes
Dr. Wendy Likes	Dean - Nursing	Yes
Dr. Nick Verne	Interim Executive Dean - Medicine	Yes
Dr. Reginald Frye	Dean - Pharmacy	Yes
Dr. Kristi Forman	Director of Admissions Operations	Yes
Paul J Koltnow	President, Faculty Senate	Yes
Dr. Ken Tilashalski	Executive Associate Dean - Dentistry	Yes
Dr. Charles Snyder	AVC, Student Success	Yes

Non-Voting Members	Title	Present?
Michael Ebbs	AVC, Financial Strategy	Yes
George Ninan	AVC, Financial Operations	No
Melissa Moore	Associate General Counsel	Yes
Andrew Roberts	Exec Director, Financial Planning & Budget	Yes

**Approve Agenda & Minutes from Prior Meetings**

- **AGENDA:** The agenda was reviewed, but no motion was made for approval.
- **MINUTES:** No minutes were provided for approval at the meeting. An email was sent to all voting PBC members on Tuesday, June 18<sup>th</sup> which included minutes from the previous 3 meetings (4/15, 4/25, 5/7) and requested approval/comments. No comments were received. Minutes were approved by a majority of the council’s voting members.



### **Update on FY25 Budgets**

- Mr. Kurapati thanked the council for their work to balance the budget. He then briefly discussed the salary plan for UTHSC as well as the plan to fund roughly 2/3<sup>rd</sup> the cost for faculty promotions from a central source. Mr. Roberts noted that meetings with college and unit business officers to review the FY25 budget and carryforward balances were in progress.

Mr. Koltnow asked a question regarding the College of Medicine building. Mr. Kurapati provided a status update which included discussions around location and programming and noted that we are only in the planning stages at this point, working to define the scope and overall funding plan. Dr. Verne asked if “we” could engage with donors to which Mr. Kurapati replied “yes”. Mr. Kurapati further stated that donor support would be vital to bring some funding to the table and that efforts were already being coordinated with our Foundation and Advancement staff. He also clarified that state support would be the largest source of funding.

Mr. Kurapati shifted the discussion to concerns around communication and transparency, noting specific feedback he had received regarding such. He asked that everyone on the council continue to do their part to share information and address concerns. He further noted that he is willing to do more town hall type sessions with smaller groups as requested.

### **Hybrid RCM Concepts and Next Steps**

Mr. Roberts pulled up and walked through a link to materials which had been shared with the council prior to the meeting.

<https://concept3d.com/blog/higher-ed/rcm-budget-model-quick-guide-higher-education/>.

This link outlined core RCM concepts to establish a baseline understanding of key principles and outcomes amongst the council.



Mr. Kurapati then facilitated more open discussion amongst the group regarding potential outcomes of the model which included how specific funding sources could be distributed, how colleges and units would be subsidized, expense allocation methods, and hold harmless concepts. In response to a specific question, he also clarified that an outcome of the model should be more accountability for central administration to provide service at a reasonable cost.

In response to a question from Mr. Koltnow, Dr. Russell discussed enrollment targets and certain barriers and opportunities for growth. The group agreed a more in-depth look at what would be realistic by program would be helpful.

Mr. Kurapati clarified that the expected timing was to evaluate and agree on a framework in the coming months with initial budget model implementation in FY26 (hold harmless year).

- **Discuss Alert Notification Plan**

Mr. Kurapati asked the group for thoughts on the draft Alert Notification Plan that had been shared with the council membership prior to the meeting. He noted that much of this stemmed from communications that took place during the Winter Weather event, which exposed a need for more standardized decision making and communication protocols with the goal of creating consistency and clarity.

### **Closing Statements**

- Mr. Kurapati closed the meeting at approximately 1:30pm.