Slide Digitization Submission Form Project Name: PI Name: Contact Person: Contact Email: Contact Phone: **Affiliation** Other Healthcare/Educational Institute UTHSC ☐Commercial Department: Fee: \$50 per Hour Fee: \$80 per Hour Facility: Company: Billing Contact: Billing Contact: Billing Address: Billing Address: Billing Phone: Billing Phone: Billing Email: Billing Email: Account: Account: Number of Slides Submitted: __ Tissue Origin (mark one) Human ☐ Animal IRB Approval? ☐Yes: Number: ☐ Educational Purposes: **Scanning Options** ☐Bright Field Fluorescent 20x Fluorochromes: **∐**40x Special Instructions: Please Note: All slides must have cover slips adhered and be free of any excess and/or wet mounting medium. Allow adequate time for mounting medium to dry before submitting slides. Once notification of scanning completion is sent to the Contact person listed above, slides must be retrieved from the scanning facility within 7 business days. Images will be stored on the server for 1 year from the capture date.

Disclaimer: All slides submitted to the scanning facility will be carefully handled. The scanning facility is **not** responsible for breakage.

Date

Signature of Responsible Party