

Student E-mail Policy

The University of Tennessee Health Science Center provides every student with an e-mail account that enables the administration, faculty and staff of the College of Dentistry to send official electronic correspondence to students. Students are responsible for checking and maintaining their e-mail account, as it is where they will receive official College communications.

Official College communication includes but is not limited to e-mail from the administration and faculty including decisions of the Dean regarding promotion, graduation, repetition of courses and/or academic years, and dismissal. Students must remove messages from their Inbox to avoid exceeding their e-mail quota. If a student is “over-quota,” all e-mail sent to the student is returned to the sender. When official e-mail from university faculty is returned due to an “over-quota” situation, the students may be subject to administrative disciplinary action.

Students must check their e-mail for new messages no less than once every 24 hours when courses are in session and no less than every 72 hours when the courses are not in session. Should a student desire, he/she can forward e-mail from his/her official University e-mail address to any e-mail account they choose. Please note, however, that if a student elects to forward e-mail and that process fails, he/she will still be held accountable for reading and responding in a timely manner to any official information sent to the official University e-mail address.