Research Grant Submission Timeline

Proposal development: Research Director

Review proposal with grantwriter to target grant

PI submits content, materials, budet to grantwriter

Dean reviews for content, prioritization

Research Director reviews for content, design

Grantwriter edits, formats to specific grant, reviews budgets

UTCOMC business mgr reviews budgets

Dean reviews content & budget requirements

IRB Admin reviews for EHS commitments

Return to PI for PAMS submission

PIO or grantwriter forwards

to HSC for review and submission

Memphis Grants and Contracts Office reviews and either returns to grantwriter with recommended revisions/corrections or submits to granting agency

Grantwriter confirms email submission and tracking number of grant;

forwards to PI for follow up

| 1 week | 1 week | 2 weeks | 1 week | 1 week | 2 weeks |

3/12/2012