

**2020 Quality Improvement/Patient Safety Day (Friday, May 29, 2020)
Proposal Submission (Revised)**

Please use this form to submit your PROPOSAL. You will need to:

1. Complete the form.
2. **Select "SAVE AS" under "File" to save as a new PDF with your name & short title.**
3. Obtain department signature(s) on hard copy of completed form.
4. Submit hard copy & electronic PDF version to Chair/Program Director **before 5/8/20.**
5. Department will submit hard copy & email attachment to Alan Kohrt, MD,
at **Alan.Kohrt@erlang.org by 5/15/20.**
6. The QI PS Review Team will review & select **by 5/22/20.**

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Project Title

IRB Tracking Number

Date of IRB approval

☐ IRB Exempt (check if exempt)

Check here if this will not be considered for external presentation or publication

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Please provide approval/signature of all involved department chairs below on hard copy of form.

Chair or Representative
Approval Signature/Date

Chair or Representative
Approval Signature/Date

Chair or Representative
Approval Signature/Date

Primary Author
Signature/Date

Project Title

IRB Tracking Number

☐ IRB Exempt (check if exempt)

Not for external presentation or publication

For consideration of your QIPS Project by the IRB, please use the new QI Form that will be provided by the IRB Administrator and posted to the UT College of Medicine Chattanooga Quality webpages. The project cannot be submitted for presentation outside our institution or submitted for publication in any journal without either IRB approval or exemption. Presentation would be limited to our 2020 Quality Improvement/Patient Safety Day on May 29, 2020.

Attach a completed IHI Charter Template for your project. This document will include your project title, team information, AIM Statement, Current Process, PDSA Cycles, etc.

What date was your QIPS Idea Form submitted to Dr. Alan Kohrt and/or Katherine Mimms? _____

What date was your project initially reviewed by either your Department QI Committee or by the Erlanger Quality Improvement staff? _____

List other dates that your faculty advisor and your team met with your Department QI Committee or Erlanger Quality Improvement staff for guidance and coaching?
