

# Employee Benefits Overview

Full-time, Exempt Employees

For more details regarding employee benefits, please visit the following web address:

<https://www.uthsc.edu/hr/benefits/>

<b>Leave</b>	<ul style="list-style-type: none"> <li>Annual Leave - 2 days per month</li> <li>Sick Leave - 1 day per month</li> </ul>
<b>Paid Holidays</b>	<ul style="list-style-type: none"> <li>8 holidays, plus a paid administrative closing during the Winter Break</li> <li><a href="http://www.uthsc.edu/holidays.php">http://www.uthsc.edu/holidays.php</a></li> </ul>
<b>Pay</b>	<ul style="list-style-type: none"> <li>Exempt employees: paid monthly</li> </ul>
<b>Discounts</b>	<ul style="list-style-type: none"> <li>Dental procedures, computer software, state reduction on cellular phones, state parks, hotels, assistance purchasing personal computers, and more</li> </ul>
<b>Full Medical Benefits</b>	<ul style="list-style-type: none"> <li>BlueCross BlueShield of Tennessee and Cigna</li> </ul>
<b>Longevity</b>	<ul style="list-style-type: none"> <li>\$100 for each year of service after 36 months of service</li> </ul>
<b>Retirement</b>	<ul style="list-style-type: none"> <li>Contributory                             <ul style="list-style-type: none"> <li>Tennessee Consolidated Retirement System (TCRS) and Optional Retirement Program (ORP)</li> <li>401(k), 457 and 403(b)</li> </ul> </li> </ul>
<b>On-site Services</b>	<ul style="list-style-type: none"> <li>Credit union, food court, recreational center, full service post-office and bookstore</li> </ul>
<b>Tuition Reimbursement</b>	<ul style="list-style-type: none"> <li>Up to 9 hours per semester for classes at state institutions</li> <li>Discount for spouse or dependent of employee</li> </ul>

## HUMAN RESOURCES OFFICE

910 Madison Avenue  
Suite 722  
Memphis, TN 38163  
Phone: (901) 448-5600  
Fax: (901) 448-7497  
Email: [hr@uthsc.edu](mailto:hr@uthsc.edu)

## Debbie Jackson

Benefits Team Leader  
Phone: (901) 448-8547  
Email: [djacks24@uthsc.edu](mailto:djacks24@uthsc.edu)

# Employee Discounts

For detailed electronic document with instructions, discount codes & direct hyperlinks, please visit the following web address:

<https://www.uthsc.edu/hr/benefits/>

(See "Employee Discounts" tab on right hand side under "Quick Links")

\*\*Discounts subject to change without notice\*\*

<b><u>CAR RENTALS</u></b>		
National Car Rental	Enterprise	
<b><u>WIRELESS PHONE SERVICE</u></b>		
AT&T	Sprint	Verizon
<b><u>LAUNDRY SERVICE</u></b>	<b><u>RESTAURANTS</u></b>	<b><u>RECREATION</u></b>
Mercury Valet Cleaners	The Park Café (inside the Med)	Tennessee State Parks
	Subway	YMCA
	Smoothie King	Brooks Museum of Art
<b><u>E-COMMERCE</u></b>	<b><u>ENTERTAINMENT</u></b>	<b><u>HOTEL</u></b>
Staples Advantage	The Germantown Performance Arts Center (GPAC)	Wyndham Hotel Group
From You Flowers	Orland Theme Parks	
	Biltmore Estate in Asheville	
<b><u>Computer &amp; Software Discounts</u></b>		

All UT employees receive discounts on computers, software and accessories ordered through the the [VolTech shop](#), UT Knoxville's official campus store. Interest-free [payroll deduction payment options](#) are available for full-time permanent employees.