Effort Categories

Service (administration):
Dean; Executive Associate, Associate, and Assistant Dean; Chair; Program Director;
Concentration and Assistant Concentration Coordinator; Additional Duty Assignment

Research:
Projects, grants, and communication preparation

Instruction:
Any student contact, directing student research, student-faculty committees, lecture and
seminar presentations

Clinical:
Any clinical or practice services or consultations for humans

The chart depicts the options available for appropriate faculty administrator appointments for each role.

<table>
<thead>
<tr>
<th>Appointment Title</th>
<th>Baseline Effort</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Faculty</td>
<td>0%</td>
<td>Additional administrative effort assigned by the Chair as necessary. Not to exceed 10% without permission of the Chair and Dean.</td>
</tr>
<tr>
<td>Program Directors</td>
<td>20 – 50%</td>
<td>May not exceed 20% without approval by the Chair and Dean.</td>
</tr>
<tr>
<td>Concentration Coordinators</td>
<td>15%</td>
<td>May not exceed 15% without approval by the Chair and Dean.</td>
</tr>
<tr>
<td>Assistant Concentration Coordinator</td>
<td>5%</td>
<td>May not exceed 10% without approval by the Chair and Dean.</td>
</tr>
<tr>
<td>RN-BSN Program Coordinator</td>
<td>5%</td>
<td>May not exceed 10% without approval by the Chair and Dean.</td>
</tr>
<tr>
<td>Department Chair</td>
<td>50 – 60%</td>
<td>Administrative effort cannot exceed 60% without Dean’s approval.</td>
</tr>
<tr>
<td>Assistant Deans</td>
<td>20 – 50%</td>
<td>Administrative effort cannot exceed 50% without the Dean’s approval.</td>
</tr>
<tr>
<td>Associate Deans</td>
<td>20 – 80%</td>
<td>Administrative effort cannot exceed 80% with the Dean’s approval.</td>
</tr>
<tr>
<td>Executive Associate Deans</td>
<td>20 – 80%</td>
<td>Administrative effort may near 80% with the Dean’s approval.</td>
</tr>
<tr>
<td>Dean</td>
<td>100%</td>
<td>Administrative effort may near 100%.</td>
</tr>
</tbody>
</table>
Administrative Data for the College of Nursing Administrators:

<table>
<thead>
<tr>
<th>Title</th>
<th>Percent Effort Administrative</th>
</tr>
</thead>
<tbody>
<tr>
<td>Associate Vice Chancellor</td>
<td>100%</td>
</tr>
<tr>
<td>Cynthia Russell</td>
<td></td>
</tr>
<tr>
<td>Dean</td>
<td>100%</td>
</tr>
<tr>
<td>Wendy Likes</td>
<td></td>
</tr>
<tr>
<td>Chair</td>
<td>50%</td>
</tr>
<tr>
<td>Mona Wicks</td>
<td></td>
</tr>
<tr>
<td>Program Director</td>
<td>50%</td>
</tr>
<tr>
<td>Carolyn Graff</td>
<td></td>
</tr>
<tr>
<td>Faculty</td>
<td>None*</td>
</tr>
<tr>
<td>Donna K. Hathaway</td>
<td></td>
</tr>
<tr>
<td>Margaret T. Hartig</td>
<td>None**</td>
</tr>
</tbody>
</table>

*Note. Has submitted and we have accepted an email indicating that Dr. Hathaway will officially retire the first week in January 2020. Dr. Hathaway has been in contact with Human Resources. **Dr. Hartig does not have an administrative assignment. The College of Nursing lists administrative effort as service.