

UTHSC ADVISORY BOARD MEETING

Thursday, February 14, 2019

Student Alumni Center
O.D. Larry Dining Hall
305 Madison Avenue, Memphis, TN

MINUTES

Present:

Board Members:

Dr. Philip Wenk, Chair
Dr. Terry Cooper (Faculty Member)
Ms. Anna Evans (Student Member)
Dr. Lynn Massingale
Honorable Mark Norris
Dr. Natalie Tate
Dr. Michael Ugwueke

Staff:

Dr. Steve Schwab
Dr. Kennard Brown
Mr. Anthony Ferrara,
Secretary to the Board
Mr. Love Collins
Dr. Steve Goodman
Dr. Lori Gonzalez

Deans:

Dr. Marie Chisholm-Burns
Dr. Steve Always
Dr. Scott Strome
Dr. James Ragain

Guests: members of the HSC community and public were present for the meeting

1. Call to Order

Dr. Schwab called the meeting to order at 1:04 PM and Mr. Ferrara called the roll. With all members present, a quorum was declared.

2. Welcome and Introductions

Dr. Schwab welcomed everyone to the Health Science Center campus and introduced the Board to the leadership of the HSC then asking each member to introduce themselves. It was also noted a list of the Board members and the Chancellor's staff was included in the meeting materials.

3. Adoption of Bylaws of the UTHSC Advisory Board

Dr. Schwab indicated the proposed Bylaws were included in the meeting materials. Mr. Ferrara pointed out two minor corrections identified by Dr. Cooper. He also pointed to the change in the identification of the student member of the Board. Based on the recommendation of the Student Government Association Executive Committee (SGAEC), the student member will be the elected president of the SGAEC.

Dr. Ugwueke moved approval of the Bylaws and Dr. Wenk seconded. The Board voted unanimously to approve the Bylaws as presented.

a. Conflict of Interest Reporting

Mr. Ferrara referred to Article IV related to Conflicts of Interest. He indicated each Board member must complete the form provided in the meeting materials and that each member would be provided a list of contracts between their organization and the Health Science Center to aid in their completion of the form.

4. Introduction of the SGAEC President as the Student Member of the Advisory Board

With the Bylaws approved, Dr. Schwab introduced Ms. Anna Evans who serves as the current President of the SGAEC and therefore will represent the students on the Advisory Board.

5. Election of the Chair of the Advisory Board

Dr. Schwab indicated the next step was to elect a Chair of the Board. Dr. Massingale nominated Dr. Wenk and Dr. Ugwueke seconded the nomination. After no other nominations were put forth, Dr. Wenk was unanimously elected as Chair. Dr. Schwab then turned the meeting over to Dr. Wenk.

6. Election of the Secretary of the Advisory Board on the Chancellor's Recommendation

Dr. Wenk turned next to the election of a Secretary to Board. Dr. Schwab recommended Mr. Ferrara. Dr. Wenk endorsed Mr. Ferrara and asked if there were any other nominations. There being none, Judge Norris nominated Mr. Ferrara and Dr. Ugwueke seconded. The Board unanimously approved the election of Mr. Ferrara who thanked the Board for the opportunity.

7. State of the Health Science Center Orientation

Dr. Wenk then asked Dr. Schwab to provide his background orientation to the Board – a copy of the slide presentation was also included in the meeting materials.

Following the presentation, Dr. Massingale asked about two issues: (1) the role of the Board in the approval of the campus Strategic Plan and (2) the campus' ability to manage through the changes in clinical revenue reimbursements. Dr. Schwab and Mr. Ferrara described the relationship and issues of managing the campus' faculty practice plans, which are significantly affected by the forces Dr. Massingale referred. Both indicated more detail and background on the faculty practice plans will be coming in future meetings. Regarding the Strategic Plan, Dr. Schwab said he would be happy to present the plan to the Board at a meeting of their choice.

Judge Norris raised the issue of timing and process regarding tuition and budget approval as required by the UT Focus Act. Mr. Ferrara described the particular challenges in this initial year of the Advisory Board, but promised to provide as much information as possible as the process moves forward for FY 2020.

8. Setting Future Meeting Dates

Dr. Wenk referred to the proposed meetings included in the meeting materials. Mr. Ferrara indicated that each of the members offices had placed holds on these dates and times on their calendars. Judge Norris moved approval of the dates, Dr. Massingale seconded and the Board unanimously approved the meeting dates for 2019.

9. Potential Agenda Items for Future Meetings

Dr. Wenk asked if any members had particular topics for discussion at future meetings. He noted the upcoming May meeting will include the budget discussion and recommendation. Judge Norris requested a briefing on Title VIII regarding proper procedures under the Tennessee Open Meetings Act – either as a presentation or as shared information.

10. Adjournment

There being no further business, Dr. Wenk adjourned the meet at 2:30PM.