

AGREEMENT BETWEEN
THE UNIVERSITY OF TENNESSEE ON BEHALF OF ITS HEALTH SCIENCE CENTER
AND
THE UNIVERSITY OF MEMPHIS

1. The purpose of this agreement is to enable graduate students from the University of Tennessee on behalf of its Health Science Center (UTHSC) and from the University of Memphis (U of M) who are enrolled and in good standing at either participating institution to take specific courses at the other institution without payment of tuition at the second institution, provided that:
 - a. the graduate student is enrolled in a degree program which will be enhanced or enriched by the course(s) at the second institution.
 - b. the graduate dean at the student's home institution agrees as to the relevance of the proposed courses(s).
 - c. the educational resources (faculty, space, etc.) are available and that the receiving institution will not find it necessary to open an additional section of the class in order to accommodate students from the other institution.


2. Under this agreement, the institution in which the student is enrolled will collect its own tuition and fees from the student involved. No reimbursement will be made to the receiving institution for any tuition and fees. However, if the number of students involved or other cost factors justify it, either institution may request a modification on this agreement (see section 6).

3. It is further understood that these students will register at their respective institution for purposes of academic records and institutional accountability.

4. Since both are accredited by SACS (Southern Association of Colleges and Schools), both UTHSC and U of M will rely on the other institution for proper credentialing of all faculty who are engaged in instruction.


5. This agreement will be reviewed regularly by both institutions to assess the effectiveness of this agreement.

6. The effective date of this agreement is March 1, 2013, and will continue through February 28, 2018 not to exceed five (5) years. Either institution may advise the other of its desire to cancel or modify the program at any time subject to 180 days' notice.


 Vice Chancellor / Chief Financial Officer
 University of Tennessee
 Anthony A. Ferrara

MAR 12 2013

Date


 President
 University of Memphis

REVIEWED
 AS TO LEGAL FORM & CONTENT

WJn @ jam

MAR 20 2013

Date

OFFICE OF LEGAL COUNSEL

3/20/13
 DATE


PROCEDURE FOR GRADUATE STUDENTS FROM THE UNIVERSITY OF MEMPHIS AND THE UNIVERSITY OF TENNESSEE On Behalf of Its HEALTH SCIENCE CENTER (UTHSC) TO ACCESS COURSEWORK AT THE SECOND INSTITUTION

This PROCEDURE, approved by University of Memphis and The University of Tennessee on behalf of its Health Science Center, provides details as to the process that should be used by students as part of the Agreement between the two institutions to enable graduate students to take specific courses.

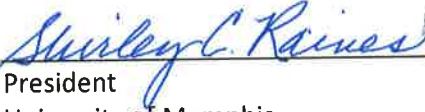
This Procedure shall add the following terms:

1. In order to access (a) course(s) at the second institution, a student must register as a non-degree student, paying (a) modest application fee(s) in some cases.
2. Once accepted as a non-degree student, he/she will receive directions by email to log in to register for (a) course(s).
3. Since the expected size of a graduate course is usually small and since applicable/relevant course work varies by student, each student seeking to enroll in (a) specific course(s) must get approval from the graduate school dean at both institutions.
4. The bursar's office at each institution must verify the student's eligibility to enroll under the auspices of the Joint Reciprocal Agreement such that tuition payments are not required for approved course-work. To obtain this verification, the student must complete a form signed by His/her Graduate School Dean. Such forms are available in office of the Graduate School on each campus.
5. Once registered, students will have full access to all course materials and schedules through the institution's student information system.
6. All graduate courses listed by both institutions are eligible under this Agreement, provided space is available in the class.

This Procedure is hereby confirmed as part of the Agreement between the University of Tennessee and the University of Memphis.


 Vice Chancellor/Chief Financial Officer Date
 University of Tennessee
 Anthony A. Ferrara

MAR 12 2013


 President Date
 University of Memphis

MAR 20 2013

REVIEWED
 AS TO LEGAL FORM & CONTENT

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