ADDENDUM No.1

THE UNIVERSITY OF TENNESSEE
HEALTH SCIENCE CENTER

REQUEST FOR PROPOSAL # 10053838 FOR

MEDICAL BILLING COMPLIANCE - AUDITING & MONITORING

December 21, 2016

Addendum No. 1 is to respond to questions submitted by December 16, 2016.

Questions	Answers
1. How many professional fee coders do you have on staff?	Very few. Less than five.
2. Will this audit encompass E/M along with minor and/or major procedural coding?	Yes.
3. Do you have site specific/organizational coding guidelines and will you share them?	Each clinic operates independently with different specialties. Any specific site guidelines may be shared with the firm that is awarded the project.
4. Confirm that these encounters will be reviewed retrospectively and/or concurrently?	Yes, both.
5. Will the review be done remote and/or on-site?	Both.

6.	Will the review be done through access to the electronic health record? Or will you download electronic copies of records?	Both.
7.	What EHR do you utilize? Or how many systems will the reviewer need access to complete the facility inpatient review? The facility outpatient review?	EHRs vary by clinic. A few clinics are "paper" rather than EHR.
8.	Can two reviewers be in the same electronic record at the same time?	Unknown. The EHR systems may vary.
9.	What encoder, if any, do you use? What computer assisted coding engine, if any, do you use?	This information may be shared with the firm that is awarded the project.
10.	Can we have the list of all the providers/specialties included in the scope of this audit?	See Section C.1 (Proposal Requirements) of the RFP.
11.	Do you have an audit sampling volume in mind whether it be so many encounters per provider/location or overall?	No - You may include your plan in your response to the RFP.
12.	Do you anticipate that this request will fulfill a baseline review that will be continued as part of the University's annual compliance plan obligations and/or need for continual monitoring, improvement based on established performance metrics and new UTHSC providers?	Yes.