

Class of 2022 – Rising 4th Year Scheduling

Scheduling Timeline:

Tuesday, January 5 – Hardship/East Only requests due.

Monday, January 11 – Rising M4 lottery results will be posted to OLSEN (students notified via listserv).

Monday, January 11 – Friday, January 15 – Administrative scheduling of Core Clerkships.

Wednesday, January 13 – M4 Orientation Part 2 (4:00-5:30pm CST)

Monday, January 18 (8:00am-5:00pm CST) – East Only and Hardship students will schedule Geri-Palli (MED-40000) and Capstone (IDE-40000) ONLY. *

*Students who in enroll in any additional rotations during this timeframe will be administratively dropped from the additional rotations.

Tuesday, January 19 & Wednesday, January 20 – Round 1 scheduling occurs based on lottery (odd numbered blocks). *

Thursday, January 21 & Friday, January 22 – Round 2 scheduling occurs based on lottery (even numbered blocks). *

*Time of day is dependent on lottery results, but assigned lottery times will fall within 8:00am-5:00pm (CST)

Sunday, January 23 – Sunday, January 31 – Scheduler open to rising M4s to make changes.

Monday, February 1 – Friday, March 19 – Scheduler closed to rising M4s due to rising M3 scheduling.

Friday, February 5 (midnight) – Initial schedules should be published.

Monday, March 22 – Scheduler back open to make add/drops which must be done 30 days before the start of the rotation.

Thursday, April 1 (midnight) – Hard date for all schedules to be published.

Rotation Selection Information:

Rotation options and up-to-date availability can be found in eMedley within eduSched (schedule planner application). Details such as course descriptions, prerequisites, course director, coordinator etc. for each rotation can be found in the [UTHSC Bulletin](#).

Scheduling FAQ's:

Q1. Which version of the bulletin should I use?

A1. Use the 2020-2021 version for initial scheduling in January. When the 2021-2022 Bulletin is published in July 2021, students will be notified via the listserv.

Q2. How do I schedule my 4th year in eMedley?

A2. Use the document [How to Schedule Your 4th Year](#) (also posted on OLSEN).

Q3. Where do I find a full listing of 4th year requirements?

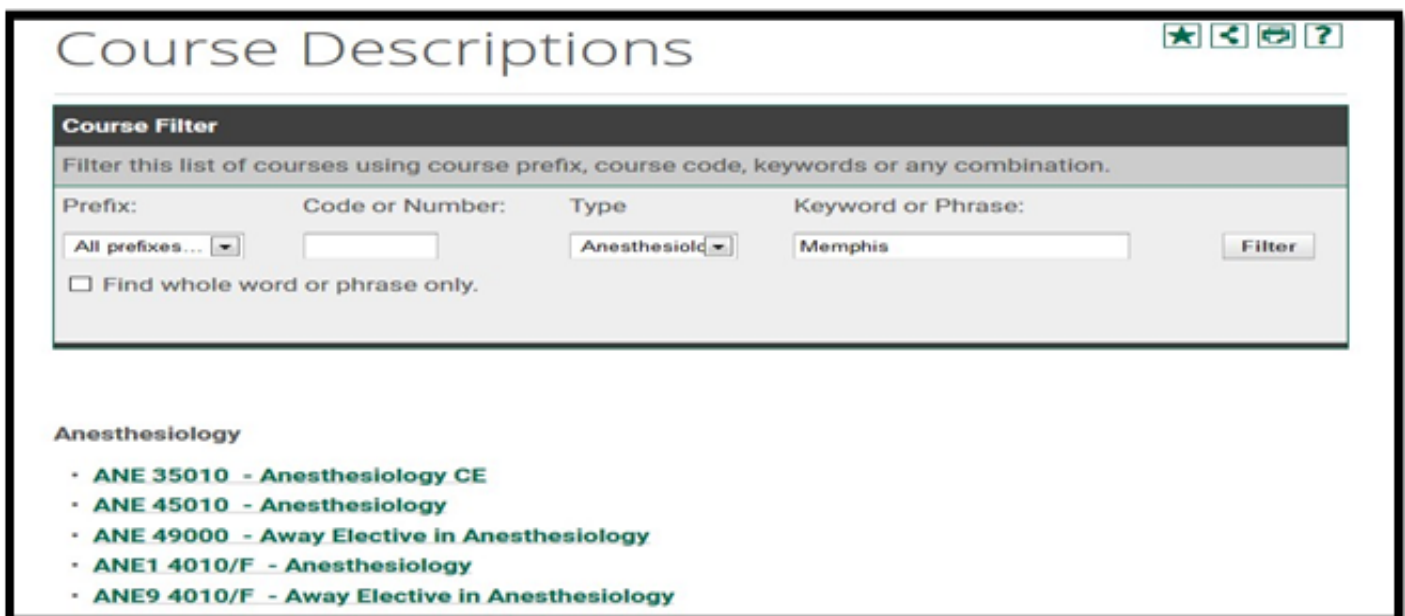
A3. Go to the [UTHSC Bulletin](#) >Select 2020-2021 (until 2021-2022 is available to select)>College of Medicine> Under "Programs" select Medicine, MD>scroll down to see all degree requires for the 4th year.

Q4. How do I find out which electives and junior internships (JI's) in a specific location and/or specialty?

A4. Go to the [UTHSC Bulletin](#) >Select 2020-2021 (until 2021-2022 is available to select)>Course Descriptions.

Once on the course description page, use the available filters and the "Key Word or Phrase" option to narrow your search, and then click "Filter." **Please also see pg. 5 for a listing of all 4th year specialty departments and the campus or campus' where available.** Please see examples below:

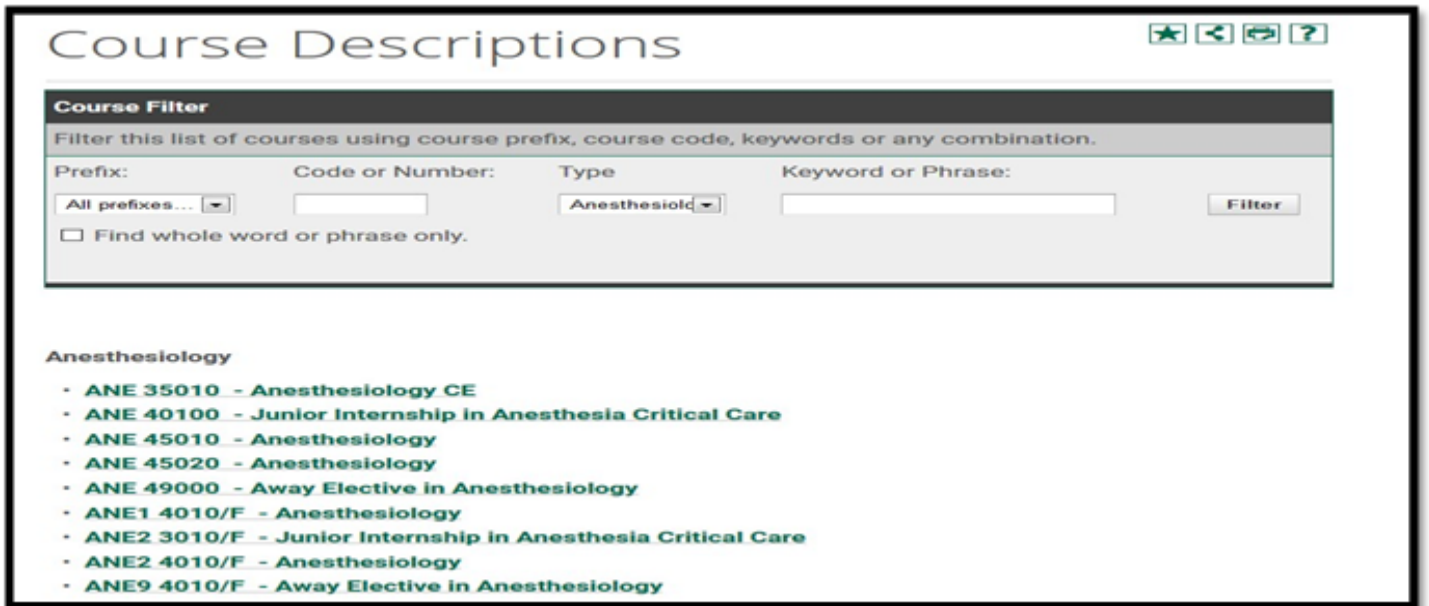
Search by specialty department and Campus:



The screenshot shows a web interface titled "Course Descriptions" with a search filter section. The filter section has a header "Course Filter" and a sub-header "Filter this list of courses using course prefix, course code, keywords or any combination." Below this, there are four input fields: "Prefix:" with a dropdown menu showing "All prefixes...", "Code or Number:" with an empty text box, "Type:" with a dropdown menu showing "Anesthesiol", and "Keyword or Phrase:" with a text box containing "Memphis". A "Filter" button is located to the right of the text box. Below the filter section, there is a checkbox labeled "Find whole word or phrase only." which is currently unchecked. Underneath the filter section, the search results are displayed under the heading "Anesthesiology" and include a list of five courses:

- [ANE 35010 - Anesthesiology CE](#)
- [ANE 45010 - Anesthesiology](#)
- [ANE 49000 - Away Elective in Anesthesiology](#)
- [ANE1 4010/F - Anesthesiology](#)
- [ANE9 4010/F - Away Elective in Anesthesiology](#)

Search by specialty department only:



Course Descriptions ★ ↶ ↷ ?

Course Filter

Filter this list of courses using course prefix, course code, keywords or any combination.

Prefix: Code or Number: Type: Keyword or Phrase:

Find whole word or phrase only.

Anesthesiology

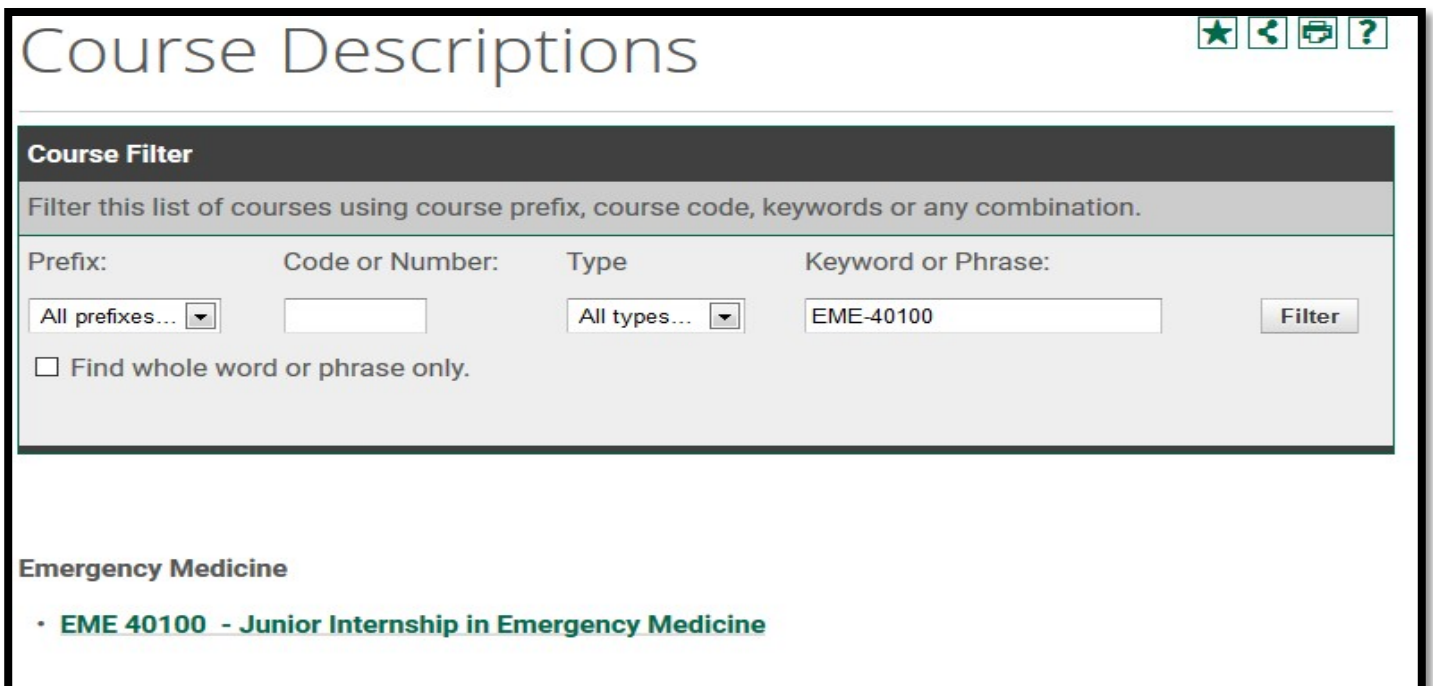
- [ANE 35010 - Anesthesiology CE](#)
- [ANE 40100 - Junior Internship in Anesthesia Critical Care](#)
- [ANE 45010 - Anesthesiology](#)
- [ANE 45020 - Anesthesiology](#)
- [ANE 49000 - Away Elective in Anesthesiology](#)
- [ANE1 4010/F - Anesthesiology](#)
- [ANE2 3010/F - Junior Internship in Anesthesia Critical Care](#)
- [ANE2 4010/F - Anesthesiology](#)
- [ANE9 4010/F - Away Elective in Anesthesiology](#)

Q5. How do I find out who to contact about prior approval or contact about questions I have about a rotation that I have scheduled?

A5. Go to the [UTHSC Bulletin](#) >Select 2020-2021 (until 2021-2022 is available to select)>Course Descriptions. Once on the course description page, use the “Key Word or Phrase” box to type the course code and click “Filter” as in the below example. Then click the course link to view course details. * **

*The rotation title can also be used to narrow the search, or you can select the pre-fix and code using the filter options.

**Please send all approvals to Jenn Wilson (jmcadoo3@uthsc.edu) so she can update eMedley.



Course Descriptions ★ ↶ ↷ ?

Course Filter

Filter this list of courses using course prefix, course code, keywords or any combination.

Prefix: Code or Number: Type: Keyword or Phrase:

Find whole word or phrase only.

Emergency Medicine

- [EME 40100 - Junior Internship in Emergency Medicine](#)

Q6. Can I complete my entire 4th year at a campus outside of Memphis?

A6. Yes and no. This is highly dependent on the specialty he or she wants to pursue and at which campus. Furthermore, it is possible for students to complete 100% of their 4th year requirements in Knoxville or Chattanooga because both Capstone and Geriatrics/Palliative Medicine are offered at these locations; however, specialty options vary based on campus. Students at this time cannot complete all 4th year requirements at the Nashville campus but can choose from a limited selection of junior internships and 4th year electives. *

*Page 5 lists each specialty department and if there are any 4th year clinical offerings available.

Q8. I applied to an away rotation/intend to apply, but I don't know if I've been accepted. How do I schedule that in eMedley?

A8. There are 2 parts to this answer:

1. If it is 30 days or more **before** the start date of the scheduled away rotation block scheduled in eMedley, you can drop the rotation and schedule an available UT alternative.
2. If it is **less** than 30 days from the start date of the scheduled away rotation block, contact Jenn Wilson jmcadoo3@uthsc.edu as soon as you find out for assistance in finding an alternative rotation for that block.

Q9. What is the start and end dates of an away rotation do not line up with UT's block start and end dates?

A9. Schedule a 2- or 4-week option block before **or** after the block that most closely aligns with the away rotation start and ends dates. This will allow you to complete the away rotation without causing an overlap in your clinical schedule.

Specialty Departments by Campus

| <u>Department</u> | <u>Pre-Fix</u> | <u>Memphis</u> | <u>Knoxville</u> | <u>Chattanooga</u> | <u>Nashville</u> |
|---|----------------|----------------|------------------|--------------------|------------------|
| Anesthesiology | ANE | Yes | Yes | No | No |
| Genetics | BIO | No | Yes | No | No |
| Emergency Medicine | EME | Yes | Yes | Yes | Yes |
| Family Medicine | FME | Yes* | Yes | Yes | Yes |
| Interdepartmental | IDE | Yes | Yes | Yes | Yes |
| Internal Medicine | MED | Yes | Yes | Yes | Yes |
| Neurology | NEU | Yes | Yes | Yes | No |
| Neurosurgery | NSY | Yes | Yes | No | No |
| Obstetrics and Gynecology | OBG | Yes | Yes | Yes | Yes |
| Oral and Maxillofacial Surgery | OMF | No | Yes | No | No |
| Ophthalmology | OPH | Yes | No | No | No |
| Orthopaedics | ORS | Yes | Yes | Yes | No |
| Otolaryngology-Head and Neck Surgery | OTO | Yes | No | No | No |
| Pathology | PAT | Yes | Yes | Yes | No |
| Pediatrics | PED | Yes | No | Yes | No |
| Psychiatry | PSY | Yes | Yes | No | No |
| Radiology | RAD | Yes | Yes | Yes | No |
| Radiation Oncology | RON | Yes | No | No | No |
| Surgery | SUR | Yes | Yes | Yes | Yes |
| Urology | URO | Yes | Yes | Yes | No |
| *Family Medicine also offered in Jackson, TN location | | | | | |