Minutes

CIO Advisory Committee Meeting
The University of Tennessee Health Science Center
910 Madison, Room 502
May 23, 2011

Members Present: Don Thomason (Meeting Facilitator), Tricia Page for Jeanne Hermann-Petrin (Chair), Lee Bell and alternate Sergio Klimkowski, Jackie Burchum (teleconference), Charles Cossar, Paul Gahn, Dale Jackson, Kent Lee (Chattanooga), Don Peruski (Knoxville), Linda Risby and alternate Erika Clinton, La’Keith Miller, Phyllis Richey, Marcia Sharp, Vada Singleton, Ebony Smith, and CGHS alternate Larry Tague.


Judy Jefferson Johnson, Secretary

Others: Michael Miles, Banner Phase II Project Director

Members Absent: Bill Brescia, Bobby Thomas

Call to Order: The meeting was called to order by Dr. Don Thomason at 9:05 a.m.

Approval of Minutes: Minutes of the April 25, 2011 meeting were approved as submitted.

Meeting Materials: Agenda; Minutes of the April 25, 2011 meeting.

Dr. Thomason acknowledged and thanked both the outgoing and incoming interim Student Government Association (SGA) representatives Lee Bell and Sergio Klimkowski, respectively, for their service to the Committee.

IT Services

IT Assessment Implementation. Highlights of new items included:

- **Implementation Website.** The former IT Assessment website is now the Implementation website. The web address is the same, [www.uthsc.edu/techassess/](http://www.uthsc.edu/techassess/). Members should share this information with their constituents. Feedback is welcomed.

- **CIO Search.** The Interim CIO has approved the start of the search process. The job description is being drafted. Several entities, including the CIO Advisory Committee, will review it before it posts, to offer comments, questions, etc. A search firm will be hired. Members will be kept abreast of further details by Vikki Massey, ITS Project Manager.

Banner. Semester-ending issues that arise are being addressed. Banner continues to be stable. Its functionality is also being reviewed with other software, particularly the CAS systems, and is looking very promising. Dr. Miles also noted students are pleased with Banner. The SGA representatives concurred. He added that the Banner Users Group (BUG) meetings are held twice monthly, and difficulties that arise from users’ viewpoints are shared and addressed.

GEB Updates. The following updates were noted:

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- **Computer Lab.** The lab is functional. There are a few wrap-up items in progress, including the order for additional chairs. Also, two monitors have been approved and will be ordered. The target opening date has not been released yet.

- **GEB Renovations Project.** Phase I renovations are underway in A102, A103, A202 and A203. The schedule includes several deadlines and is firm.

Additional ITS Updates:

- **Wireless Implementation.** The project is progressing as planned. Access points are being installed. Wi-Fi activation in the completed buildings will start this week. The web address for the complete schedule is [http://www.uthsc.edu/its/telecommunications/wifischedule.php](http://www.uthsc.edu/its/telecommunications/wifischedule.php).
  - 600 Jefferson. All parts are in for point-to-point access. The wiring work will be scheduled this week after 5:00 P.M.

- **Exchange 2010.** About 155 Entourage users still need to be migrated to Outlook 2011. This is necessary before the front-end servers can be turned on. All users have been notified. The migration will be complete by 6/19. If there are questions, Lisa Aitken should be contacted at laitken@uthsc.edu or the ITS Helpdesk at 448-2222, option 1. Peter Fox noted the upgrade transition should be seamless, and there will not be a loss of email. The work will be done after hours. The target project completion timeframe is the end of August.

**Old Business**

**Election of Officers.** Three nominations were received for the Chair and Vice Chair positions—Representatives Marcia Sharp, Phyllis Richey and La’Keith Miller. Representative Richey declined, as she is rotating off the Faculty Senate (Faculty Computing Committee Chair is also the CIO Advisory Committee representative). The Committee unanimously voted to cast their vote for the Chair position, with the lesser votes for the Vice Chair position. Only members voted. Dr. Thomason directed offsite members to email their votes to Judy Johnson ([jjohns62@uthsc.edu](mailto:jjohns62@uthsc.edu)). Votes will be tallied and results will be forwarded to Committee members.

**New Business**

**New SSID.** Mobile is the new SSID. Testing is complete, and it does work. Whitelisting is no longer required. Communication will go out to Campus this week.

**Other Items**

**Students’ Concerns.** Dr. Thomason encouraged SGA representative Sergio Klimkowski to bring concerns students may have before the Committee.

With no further items, the meeting adjourned at 9:24 A.M. The next meeting will be **June 27th**.