Minutes

CIO Advisory Committee Meeting
The University of Tennessee Health Science Center
910 Madison, Room 502
April 26, 2010

Members Present: Taylor Strickland (CIO), Ian Brooks (Secretary), Tonya Brown, Adam Mabe, Vikki Massey, Don Peruski (Knoxville), La’Keith Miller, Linda Risby, Marcia Sharp, CGHS designee Larry Tague and Phyllis Richey (Teleconference).

ITS Directors/Direct Reports: Brad Terhune for Lisa Aitken, Customer Technology Support (CTS); Todd Barber, Webmaster.

Judy Jefferson Johnson, Meeting Coordinator.

Members Absent: Don Thomason (Chair), David Ball, Bill Brescia, Felicia Christian, Matt Grayson, Jeanne Hermann-Petrin, Dale Jackson, Richard Kuebler, Kent Lee (Chattanooga), Bernd Meibohm.

Call to Order: Larry Tague presided over the meeting. It was called to order at 8:34 a.m.

Approval of Minutes: Minutes of the March 22, 2010 meeting were approved.


CIO Report

- IT Assessment. On track. A vendor has been selected.
- IT Services Strategic Plan. Dr. Ken Brown has reviewed it. However, it has not been returned.
- Campus Access Point Map. The Helpdesk website now includes this information under the Wireless Network Instructions link, or at http://www.uthsc.edu/comp/campus/wireless.php. The list will be updated. Specific wireless locations will be posted in a PDF document soon. Dr. Brown has the wireless information for Campus. The estimated cost is $1.7M.

Old Business

- IT Priorities Status Update. The IT Priorities 6/21/09 list includes an update status for each priority: complete, in progress, on hold, or funding. CIO Strickland added that the list is a report card for ITS, showing where the Committee’s attention should be focused. It is also a starting point where new priorities can be added. Security issues, though not listed, are always at the forefront for ITS.

New Business

- Terms Ending 6/30/10. Members that this pertain to, if eligible and interested in serving a second 3-year term, should contact their college/department head.
- Nomination of Officers. Since several members were absent, this agenda item was deferred until the May meeting.
- Challenges and Solutions. Presentation: Showcase of Educational Excellence & Educational Technology (SEE/SET) by Ian Brooks, Ph.D., Program Manager, CTSI (Clinical & Translational Science Institute); Academic, Faculty and Student Affairs. Highlights were:
• Educational Excellence & Educational Technology showcases are combined into a single showcase this year. Formerly, the two were held separately—one in the spring and the other, fall.
• Educational technologies and teaching methods employed on Campus will be showcased Tuesday, April 27th, 9:00 A.M. – 4:00 P.M.
• The agenda posted at https://edtech.uthsc.edu/showcase was briefly reviewed. Keynote Presenter: Roger Azevedo, Ph.D., University of Memphis. The agenda listed presenters and topics.
• Faculty photos will be taken to showcase the Faculty Portfolio.
• Tables will be set-up for speaker interaction with attendees.
• There will be door prize giveaways.

Secretary Brooks added that the aim of the Showcase is to condense IT technologies on Campus. Implementing shared technologies will reduce duplicate costs. The Showcase also could be good for staff training and teaching students, other cost-saving measures.

Questions and Answers
Q. Why is 920 Madison not included on the list, except for the Lobby and the Food Court?
A. The list [Campus Access Points] will be updated with specific locations by building.
   It was reiterated that access points are requested and paid for by individual departments/units.
Q. Is there a list maintained of institutional heads to contact re: nominations for new representatives?
A. Yes. Letters will be prepared and sent to Deans and Vice Chancellors in May.
Q. How is the date determined for the Showcase?
A. Plans for the Showcase started last year. The date was coordinated with other Campus calendar events. It was confirmed that College of Medicine students’ schedules were also checked.
Q. Items marked On Hold, are these due to budget?
A. Podcasts are a funding issue. Campus web tours need to be put into place. As for the Faculty System, it is an academic database with a faculty portfolio designed for training purposes. Per Secretary Brooks, it is not clear how Blackboard could be built into it. Faculty can upload their publications, photos, etc., to the faculty portfolio. Web pages are updated with this data which helps to keep data current. As research and teaching changes, updates can be made. All data is searchable internally and externally to increase UTHSC exposure. Databases are shared from existing systems on Campus. Incorporating single sign-on for all systems is the plan for ease for users. This massive undertaking will start with Banner. CIO Strickland added that single sign-on has its security concerns. However, ease for users and security continue to be a balancing act.

To the Showcase question, Larry Tague commented that schedules of graduate students should be considered in planning future showcases. This week is a conflict for them.

Other Items
Birthday Email. Secretary Brooks commented on the email he received. He asked about its origin, as he has not received one since employed at the HSC. He added it was nice receiving the greeting. Todd Barber responded that a daily email goes out to all students with a birthday that day. A program checks the student database every morning to see who has a birthday and sends a simple Happy Birthday email. This process has been in place since 1/26/09. If students get a Happy Birthday email on the wrong day, they are instructed to contact the Registrar to update their birthday in the system.

With no further questions or comments, the meeting adjourned at 9:10 A.M. The next meeting will be Monday, May 24th.