Minutes

CIO Advisory Committee Meeting
The University of Tennessee Health Science Center
910 Madison, Room 502
January 25, 2010

Members Present: Taylor Strickland (CIO), Don Thomason (Chair), Bill Brescia, Ian Brooks (Secretary), Felicia Christian, Matt Grayson, Tricia Page for Jeanne Hermann-Petrin, Kent Lee (Chattanooga), Vikki Massey, Bernd Meibohm, La’Keith Miller, Phyllis Richey, Marcia Sharp, Larry Tague, CGHS Designee.


Judy Jefferson Johnson, Meeting Coordinator.

Members Absent: David Ball, Tonya Brown, Richard Kuebler, R. Dale Jackson, Adam Mabe, Don Peruski (Knoxville), Linda Risby.

Call to Order: Chair Thomason called the meeting to order at 8:35 a.m.

Approval of Minutes: Minutes of the November 23, 2009 meeting were approved as submitted.

Meeting Materials: Agenda; Minutes of the November 23, 2009 Meeting.

CIO Report

- Domain Update. Jason Holden reminded members to visit the website regularly for updates. Recently added items include the configuration script and domain change checklist that lists various email applications and devices requiring configuration changes. Lisa Aitken commented that configuration is not automatic. Representative Massey commended ITS for making the process easier. A question was asked whether the changes could be made manually. Lisa advised against it, particularly since registry files are involved.

  Jason noted that Campus is slow to implement the domain name change tools. The 2/28/10 deadline for using the utmem.edu domain was reiterated. It will cease to work on 3/1. ITS has or will implement several measures to serve as a reminder to Campus of these dates:
  - Countdown Clock. A new Campus homepage feature. It also includes the list of items requiring reconfiguration and a clickable link to the domain website.
  - Contacts Update Email. A weekly email is generated on Wednesdays to Campus end users listing their contacts using the utmem.edu domain within the past 7 days. End users should notify their contacts of their new email address. The domain website has instructions to do this. Emails using utmem.edu will be undeliverable after 2/28.
  - Domain Name Change Campaign Day. Posters have been made highlighting the end date for the old domain and the effective date for the new domain. The posters will be displayed on easels at the main entrances of Campus buildings.
- **GEB Computer Lab.** The project is moving forward and funds are committed to it. CIO Strickland commented that he requested two 50-seat labs with a room divider, for better utilization of the lab. There has not been any feedback to his request yet. To the question re: the type of computers to be installed, the response was desktops; thin clients cannot support ParTEST.

- **Computer Resources Subcommittee.** Chair Thomason commented that a centralized database will be created and include contact information for the different computer resources available on Campus. Secretary Brooks added Dr. Cindy Russell is working on it.

**New Business**

- **IT Priorities Status Overview.** IT directors are reviewing the list to update items complete.

- **Challenges and Solutions.** Presentation overview was done by Larry Tague, Assistant Dean of Academic Affairs, College of Graduate Health Sciences. Highlights of Google Apps for Education and its free services included:
  - **Cloud Computing:** A free collaborative management resource. Hardware and software management resides with the provider. Very user-friendly, the resource includes the following features: (1) easy document sharing, (2) real-time document management with precise revision history, (3) a presentation platform, (4) document storage, (5) privacy protection, (6) 24/7 technical service, (7) a document development system, and (8) calendaring. Cloud Computing works with all operating systems. Students with Gmail accounts use this resource—it comes with their accounts. The presentation platform has the same functions as WebEx (i.e., arranges conferences); it includes presentation notes. An overview of the resource will be posted on Blackboard for review by members, per the presenter. UTM currently utilizes Google Apps for Education; UTK plans to launch it this month.
  - **Google Docs:** A program for creating documents, spreadsheets and presentations with real-time collaboration. Document upload/access is easy. Storage capacity per user is 500Mb. Todd Barber added that the capacity has increased to 1 Gb/user. Manipulating images will require document storage. Additional storage can be purchased at a minimal cost. Sites can be created and edited as word documents.
  - **Common/Shared Equipment:** This feature provides logging of course equipment used and methodologies.
  - **Calendaring:** Shared calendars could include the usage of shared equipment. History of equipment use is preserved. Students’ schedules and presentations can also be maintained.
  - **Google Health:** Allows sharing health information on an individual basis.

Representative Lee expressed proprietary and security concerns re: courses and health information residing on a 3rd party system rather than on local systems. Another concern was Google pages. Todd Barber stated they should not be public facing pages. Larry Tague acknowledged all concerns and comments, adding that they are all good points.

February Presenter: Vikki Massey, College of Nursing: Adobe Connect.

**Other Items:** None.

With no further questions or comments, the meeting adjourned at 9:17 A.M. The next meeting will be Monday, **February 22nd**.