Minutes

CIO Advisory Committee Meeting
The University of Tennessee Health Science Center
A138-140 Coleman Building
October 22, 2007

Members Present:  Taylor Strickland (CIO), Gwen Campbell, Joe Cofer (Chattanooga), Sheila Champlin, Jeanne Hermann-Petrin, Rick Kasser, Richard Kuebler, Elise Moore, Ryan Peterson, Tammi Redmond, Linda Risby, Stanley Tyler, Jennifer Watson (Secretary)

New Member:  Chanchai McDonald, PhD, Assistant Vice Chancellor of Institutional Research and Educational Technology in the Office of Academic, Faculty and Student Affairs. Dr. McDonald replaces Dr. Dianne Johnson.

Members Absent:  Bill Brescia (Chair), Len Cleavelin, Scott Hollis, Alison Lockett (Knoxville), Chanchai McDonald, Jim Pruett, Rebecca Reynolds, Don Thomason

ITS Directors:
Lisa Aitken, Customer Technical Support; Charlie Brooks, Application Development; Peter Fox, Computing Systems; Jason Holden, Infrastructure and Network; Joe Morrison, IT Security

Judy Jefferson Johnson, Meeting Coordinator

Call to Order:  Secretary Watson called the meeting to order at 8:38 a.m. Chair Brescia was out sick.

Approval of Minutes:  Minutes of August 27th and September 24th, 2007 meetings were approved.

Meeting Materials:  Minutes of September 24th; Agenda

Announcement(s):  Next Meeting:  November 26, 2007

Introductions were done by Committee members. Representatives for Health System Affairs and SGAEC, Richard Kuebler and Ryan Peterson, respectively, joined the meeting for the first time. Representative Peterson is on a surgery rotation at UT COM–Chattanooga through December and attended the meeting with Representative Cofer.

COM Chattanooga Concern

- Domain Identity. No update reported re: Educause and domain “uthsc.edu”. Dean Seaberg is interested in maintaining some identity with UTHSC other than domain “utmem.edu”.

CIO Report

- Internet Connectivity. A T-1 line to Chattanooga is scheduled for installation November 8th. The line will correct videoconference problems at UTC and Erlanger. To ensure the T-1 line is functioning properly, it will be monitored.
Content Management Software (CMS) Training. UTHSC’s webmaster Todd Barber is working on a training schedule. He will be the only trainer; Tricia Page has accepted a position in another department.

Recording Industry Association of American (RIAA). Joe Morrison of IT Security shared information re: RIAA’s fight to protect its industry. Music piracy is a big problem, one that is increasing among college students. The violation is a copyright issue. Music sharing violation complaints are common against academic institutions because of the availability of bandwidth and less restrictive computer security. UT was ranked 3rd in the nation for this violation. The RIAA lobby pressured the legislature for more laws against this music sharing. Applications used to download music include Limewire, Ares, Gnutella to name a few. A complete list will be sent to Committee members to share with constituents and to Lisa Aitken to post to Tech Talk. Violators receive an email from IT Security. Repeat violators will be removed from the UTHSC network, receive a written warning and their department chair will be notified. A report is also made to the UT System regarding violations and activity. Representative Peterson will share this information at the next SGAEC meeting.

Wireless Access Points. CIO Strickland reiterated the huge network security problem caused by wireless access points improperly installed. Non-ITS installed wireless access points Campus-wide will be removed effective December 1, 2007.

Student Technology Fees. CIO Strickland met with Representative Peterson and the Student Government Association Executive Council (SGAEC) to discuss the technology fee and network services provided to students. Technology fees cover only a portion of IT costs. A special account has been set-up for the funds for audit purposes.

Questions and Answers

Q: Is there any way ITS can detect music sharing copyright violations?
A: Bandwidth usage reports detect violations. Network slowness could be another indicator. Listening to Internet radio and watching IP video use huge amounts of bandwidth.

Ongoing Business

IT Priorities List. IT priorities list, guidelines and an updated working group roster are posted on Blackboard. Secretary Watson confirmed that all Committee members have been assigned to at least one working group.

Working groups should organize to appoint a spokesperson for the group and meet prior to the November Advisory meeting. Smaller groups can invite colleagues outside of the Committee to increase their group count. Representative Hermann will survey the Faculty Senate Faculty Research Committee to identify persons for the Research Committee.

Secretary Watson advised the working groups to review the guidelines and the list of IT priorities for their respective mission area and to work on priorities from the top down. COM Chattanooga and Knoxville representatives should plan to participate in the meetings via conference call. An email reminder will be sent to Committee members.

Each group’s spokesperson or designee will make a report on its accomplishments to the Committee November 26th.
ITS directors should be notified of meeting dates of working groups for technical advice. The information should be forwarded to Judy Johnson at jjohns62@utmem.edu to distribute to the directors.

Old Business

- **Meeting Time Change Survey.** Secretary Watson emailed Committee members a short survey of days and times to select what works best with their schedules for the monthly Advisory Committee meeting. Members were asked to return surveys to her as soon as possible. Survey results will be announced at the November meeting. Members were also reminded to send a delegate to any meeting they are unable to attend.

- **Filesharing.** The SharePoint demo will be Tuesday, October 23rd, A303 GEB. Committee members were urged to encourage their constituents to attend it. SharePoint is designed to meet the need of sharing files, eliminating the use of email for this purpose.

New Business

- **Blackboard.** A demo on Enterprise, an enhanced version of Blackboard, was held showcasing its features. UTHSC has been offered a 30-day trial for testing. Interested persons should contact Keisha Houston, Blackboard Support, at khouston@utmem.edu or bb@utmem.edu. CIO Strickland will present a cost comparison of both versions to the Committee.

The meeting adjourned at 9:25 A.M.