Minutes  
CIO Advisory Committee Meeting  
The University of Tennessee Health Science Center  
601 Nursing Conference Room  
December 18, 2006

Present: Taylor Strickland (CIO), Don Thomason (Chair), Bill Brescia, Gwen Campbell, Sheila Champlin, Joe Cofer (Chattanooga), Jeanne Hermann-Petrin, Scott Hollis, Dianna Johnson, Rick Kasser, Alison Lockett (Knoxville), Jim Pruett, Tammi Redmond, Rebecca Reynolds, Linda Risby, Stanley Tyler and Jennifer Watson

Judy Jefferson Johnson, Meeting Coordinator

Absent: Ryan Hanry (Clinical schedule/dental student), Elise Moore and Richard Washington

Call to Order
Chair Thomason called the meeting to order at 8:25 a.m.

The minutes of the meeting of November 27, 2006 were approved as submitted.

Handout materials
Items emailed to Committee members: Agenda; Initial Priorities List; Minutes of the 11/27/06 Meeting; revised Committee Roster

CIO Report
CIO Strickland invited Information Technology Services (ITS) directors for brief introductions and to share their scopes of responsibility:

- Lisa Aitken: Customer Technology Support – Help Desk; computer labs—teaching and testing; desktop support; Exchange migration
- Jason Holden: IT Network Infrastructure – Internal and external firewall protection; MARS security feature, transmitting data packets across Campus network lines; IP conversation Campus-wide; billing upgrades for computer/telephone usage. Also visits Chattanooga and Knoxville campuses to assess/address connectivity issues—recent connection of Erlanger to UTC campus.
- Peter Fox: Computing Systems – Configuration setups and installation of Oracle and other Campus applications; maintain Campus technology upgrades; data storage back-ups with offsite transport; computer data needs of faculty and departments
- Other ITS division directors:
  - Budget/Business Office: Margaret Yopp – Maintains ITS budgets
  - Oracle Application Development: Charlie Brooks – Develops/maintains Campus-wide and UT System-wide programs; Campus web page
  - Security: Dr. John Baxter – Security of data transmission on Campus; addresses security incidences; develops security procedures and practices
CIO Strickland showed the ITS slide presentation prepared for the Chancellor’s Advisory Cabinet meeting of December 14, 2006. Highlights included:

- **Recovery Funding**: A budget is being established for ITS as an effort to get beyond charging for computer and telephone services and to put Computing Services on an equal budget footing with the rest of Campus.
  - **Purpose**: Operating and personnel budget for ITS to support basic IT needs/services of UTSHC, computer and telephone trunk lines and maintenance of UT System programs (IRIS, Banner). Non-basic computer needs of Campus will continue to be charged to departments.
    - **Banner**: Dr. Dianna Johnson, Academic, Faculty and Student Affairs Associate Vice Chancellor, expressed concern re: Banner and its available options for University-wide use. She stressed the need for early discussions re: Banner to learn about its use at other health science centers. CIO Strickland stated that Banner model for Tennessee Board of Regents schools must contain certain standard features. He reassured Dr. Johnson that he and other UT CIOs meet regularly to discuss issues of this nature. Other UT CIOs include Shannon Burgin (Martin)/ITS Director, CIO; Monty Wilson (Chattanooga)/IT Assistant Vice Chancellor; Brice Bible (Knoxville)/CIO, OIT.
    - **Blackboard**: Work on existing problems or connect to Knoxville server. CIO Strickland commented that Campus is working with Administration re: the cost of upgrading to Blackboard Enterprise and if this is the case, determine if utilizing the server hosting with Knoxville will work for the Memphis campus.
    - **UTC and UTK**: Secretary Jim Pruett asked how these units are connected to UTHSC. Extensions of UTHSC College of Medicine, responded CIO Strickland, and as such Chancellor Owen has charged the CIO Advisory Committee to include these areas in making IT decisions for our Campus.
  - **Approval**: Required by Chancellor’s Cabinet.
  - **Budget Entity**: Needs to be a UTHSC budget entity. ITS currently operates as an E03 Knoxville budget entity. A budget reorganization meeting will be held December 19, 2006 on Campus with President Petersen.
  - **Timetable for Implementation**: Year-end, current fiscal year.

As requested by some committee members, a handout of the presentation will be forwarded to the Committee.

**Old Business**

**Term Limits**: Chair Thomason distributed proposed term limits for Committee members. Members were asked to review the information and to contact him if errors or conflicts exist.

**Ongoing Business**

**IT Priorities List**: Chair Thomason emailed Committee members a list of suggested academic and administrative items to review and prioritize. CIO Strickland distributed copies of IT needs of UT College of Medicine – Chattanooga/Erlanger Health System from Dr. Joe Cofer.
New Business

No items presented for discussion.

The next meeting will be January 22, 2006, at 8:30 a.m. The meeting location will be confirmed by Judy prior to the meeting.

The meeting adjourned at 9:20 A.M.