Deadline to change Optional Retirement Plan (ORP) funds is fast approaching!

The State of TN recently renewed its contract with our ORP companies, TIAA-CREF, ING and Valic. The renewal process included changes that affected fund options, fees, etc. Each ORP member has been notified and asked to read about the new changes and reallocate their current funds and name a beneficiary by June 30th. No action taken by the employee will cause new contributions to go to Life Cycle funds until the employee calls to change it.

New changes include:

• No more deposits to your current annuity contracts after July 1, 2010
• New investment options offered including mutual funds
• Fee reductions
• Greater flexibility to change investment options within the plan
• Greater transparency of fees for service
• Investment advice

All three companies have mailed information to members giving details about the new funds and benefits. Please make sure you have read this information carefully. These changes do not affect 401k, 457 or 403b.

ORP Q & A

1. What do I do if I wish to keep the same company?
   Contact that company via their 800 number or website to reallocate your funds and name a beneficiary by June 30th.

2. What if I want to keep the same company, but also enroll with one of the other companies?
   Contact your current company via their website or calling their 800 number to reallocate your funds and name a beneficiary by June 30th. You will then contact the new company via their website and enroll online. You will also complete the Specification Change form (sent to you in April) and submit to the HR Benefits office as soon as possible.

3. What if I want to drop my current company and change to another vendor?
   Contact the new company online to complete an enrollment form. You will also complete the Specification Change form (sent to you in April) and submit to the HR Benefits office as soon as possible.

Vendor Contact Information and Local Representatives

<table>
<thead>
<tr>
<th>Vendor</th>
<th>Contact Information</th>
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<tbody>
<tr>
<td>TIAA-CREF</td>
<td>1-800-842-2252</td>
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<tr>
<td></td>
<td><a href="https://www.tiaa-cref.com">https://www.tiaa-cref.com</a></td>
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<tr>
<td></td>
<td>Jim Hogan</td>
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<td></td>
<td>1-800-842-2003 ext. 263565</td>
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| VALIC       | 1-800-448-2542      |
|             | http://www.valic.com/tnorp|
|             | Scot Brothers       |
|             | 901-755-9277        |

| ING         | 1-866-776-6704      |
|             | http://www.ing-usa.com|
|             | Calvin Reid          |
|             | 901-496-2741        |
BENEFITS OPEN HOUSE!

Have you been Concerned, Confused, or Overwhelmed by the changes in the Optional Retirement Plan or want to discover what the changes will be to our Health care plans?

The Benefits Open House can help!
Friday, June 18, 2010
9 AM—12PM & 2PM —4PM
910 Madison ste. 727

Look for flyers and email reminders for this event!

UTHSC Human Resources helping to Make a Difference

Thanks to the hard work of Recruitment Specialist, Renita Mattox and the generosity of the HR department, UTHSC was named one of Bridges sponsors for their Career Entrepreneurial Conference. The Human Resources department provided many of their door prizes and other UT items to distribute to the attendees. The purpose of the Career Entrepreneurial Conference was to assist men and women to become gainfully employed through self-employment. Starting a business will offer each individual a chance to become self-sufficient and to reach a goal that at one point in his or her life was not attainable. The ultimate goal was to empower, enlighten and educate those who are interested in entrepreneurship. Human Resources has worked in concert with Bridges to develop and engage their clients. Specifically Renita Mattox, who works closely with Bridges and advises their clients on how to complete employment applications, dress for success, etc. Bridges is grateful for UT and the impact on their clients. This is another way UTHSC is reaching out to the Memphis community to make it a better place!
Military Retirement Service Credit Myths Revealed

1. All military service counts toward retirement?
   **False** Only certain forms of military service are creditable for TCRS retirement purposes. There are specific requirements that must be met in order to receive service credit.

2. I have to fill out an application to have my military service reviewed and credited to my TCRS account?
   **True** TCRS is not automatically aware of your prior military service for purposes of retirement. The process to receive military service credit may take 4-6 weeks so you should apply well in advance of retirement. You may be denied the service credit which could impact your retirement date. Don’t delay; if you need to complete this form visit: [http://treasury.tn.gov/tcrs/PDFs/tr0042.pdf](http://treasury.tn.gov/tcrs/PDFs/tr0042.pdf). You will be required to provide a copy of your DD214.

3. TCRS will let my employer know when I have been awarded military service credit?
   **False** You will need to provide a copy of the letter stating your award of service credit to Human Resources.

Level 2 of Star Achievement® is Off to a Great Start!

Level 2 of the Star Achievement® program was rolled out in March with a group of 20+ employees. Having completed level 1 of the program, these employees were eagerly awaiting the next phase. Level 1 of Star Achievement® laid the foundation upon which level 2 progresses. It focuses on individual development in the areas of personal presentation skills, assertive communication, self-management, positive self-esteem, working in partnership with managers, and the need for continuous improvement.

Classes include a combination of individual, small group, and large group activities with participants learning through interaction and self-discovery.

Feedback has been very favorable including the following comments:

“Both levels are great. Level 2 helps you to identify more with oneself. (It helps you) identify weaknesses and strengths to be able to achieve goals.”

“Level 2 was more reflective and specific. Level 1 gave a general idea of how to become a star and level 2 emphasizes how to execute it.”

“Just when I think it can’t any better, it does!.....these classes have literally changed my life. I’m grateful for the opportunity to be here.”

Both levels of Star Achievement® continue through this fall and will culminate with a combined graduation in November. Visit: [http://www.uthsc.edu/hrtraining/star.php](http://www.uthsc.edu/hrtraining/star.php) for more information.
Welcome New Hires!

April
Jerry Berryman
Jeffrey Dwyer
Ruby Jefferson
Seyed-Mahmoudreza Modareszadeh-Esfahani
Zach Pretzer
Shante’ Richardson
Irina Vukmonovic-Nosrat
Phillip Walter
Michael Wiggins
Yueqiang Xue

May
Katherine Flynn
Cynthia Klubnik
Ning Liu
Pengchong Liu
Patrudu Makena
Ellerick Robinson
George Young

CVS Caremark is the new Pharmacy Benefits Manager

Beginning July 1, 2010 CVS Caremark will become the pharmacy benefit manager for all employees who carry state insurance including PPO, POS, and HMO. In early June all plan members will receive a welcome packet that will include new pharmacy ID cards. The packets will arrive in two envelopes, one envelope will include the member’s ID card and important information about using the benefits and the other envelope will include the cards for family members. The envelopes could possibly arrive on different days. If you do not receive a packet, please contact Caremark at 1-877-522-TNRX (8679). The pharmacy network for a 30 day supply of medications has been finalized and is listed at: http://www2.caremark.com/stateoftn/ the 90 day network will be available at a later date.

Ask HR!

Do you have a general HR question or problem in your department or work area? Ask HR! Simply submit your question or problem anonymously by fax directly to 448-7497 attn: HR Reporter, or sending via campus mail to: The HR Reporter Staff- HR Ste. 727

Look out for the answer in an upcoming Newsletter!