1. Launch the mail application from the home screen.
2. If it is the first time, create a new account. Otherwise, choose add email account from the menu options.
3. Select advanced setup.
4. Enter your email address and password and click next.
5. Select Exchange ActiveSync as the account type.
6. Enter the name of your domain (Uthsc) and server address (Exchange.uthsc.edu).
7. Click Sign in.