ARRA Fact Sheet

Due to the increased level of scrutiny and accountability, the ARRA Investigator should remember the following points:

- Funds must be utilized for the authorized purposes.
- Expenditures must be accurate and charged in a timely manner.
- Departments should monitor expenditures to ensure that cost overruns and improper payments are minimized.
- Budget revisions should be processed, as necessary.
- Effort Certification should be accurate and processed timely.
- Departments must maintain all supporting documentation for audit purposes.
- Internal transfers (other than the billings via campus vendors), cost transfers, retroactive salary or any transfers to ARRA projects should be avoided.
- Departments should monitor the rate of expenditures to ensure that it is in accordance with the percentage of work completed.
- If there are sub-awards, sub-recipient monitoring must be documented.
- There are no waivers on the required quarterly reporting. A report must be submitted even if no dollars are expended. Noncompliance could be treated as a violation of the award Terms and Conditions.
- The reporting requirement is not delegated to our ARRA sub-recipients and/or vendors. Therefore, it is the PI’s responsibility to ensure that all of the required data elements for the sub-recipients/vendors are collected in ample time to fulfill our January reporting requirement.