

Prohibited Purchases on Procurement Card

- **Transactions exceeding \$ 5,000 cannot be split into smaller transactions. Limit applies to items purchased in groups and to multiple purchases for a single purpose from a single vendor.**
- **Personal Use**
- **Cash Advances**
- **Cash refunds for returned card purchases.**
- **Cell Phones**
- **Sensitive minor Equipment over \$1,000**
- **Entertainment > \$300, meeting/conference registrations, and travel, including airlines and hotel room.**
- **Purchases from other UT departments, including bookstores.**
- **Purchases prohibited by University Purchasing Policy. (Fiscal Policy 050)**