**PROFESSIONAL PRIVILEGE TAX**

During the month of April we will be identifying employees to include in our annual Professional Privilege Tax (PPT) payment to the state. The university pays this tax on behalf of full-time regular faculty and staff who hold job-related professional licenses as of April 1. We will need assistance from each department to identify all eligible employees and ensure that the costs are posted to the correct cost centers.

We anticipate the following timeline for this year. This is subject to change:

·         Monday, April 6: open PPT registration period

·         Friday, May 1: close PPT registration period

·         May 4 through May 15: UT system office will work with UTHSC

Coordinator to finalize list of eligible employees

UTHSC Coordinator – Dinah Payne