

How to Create

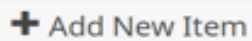
NIH/NSF Biosketch

Contents

- Input Publications and Intellectual Contributions
 - Navigate to the Biographical Sketch Screen
 - Title and Create Biosketch
 - Download Biosketch
-
- Step 1: Input Publications and Intellectual Contributions
 - Before starting your biosketch, ensure you have added your publication and research products to the appropriate screens in Digital Measures by following these instructions:
 - Importing publications
 - Entering data
 - Step 2: Navigate to the Biographical Sketch Screen
 - Navigate to Activities and Manage Activities
 - Under the Scholarship/Research section select the Biographical Sketch NIH or NSF screen

● Step 3: Title and Create Biosketch


- Select **Add New Item**

 + Add New Item


- You may select **Publication** and **Intellectual Contribution** records to add from the drop down menu if they are already in Digital Measures

Relevant Publications
You may identify up to four peer reviewed publications that specifically highlight your experience and qualifications for this project.

1st Publication

 Intellectual Contribution	<div>2016: Data Management Education from the Perspective of Scie...</div> <div>2016: Data Management Education from the Perspective of Scie...</div>
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- To add a new row select **+Add**

Select the number of publication rows to add:  +Add

- When you are finished click **Save**

● Step 4: Download Biosketch

- Navigate to Reports
- Select either NIH Biographical Sketch or NSF Biographical Sketch from the list

3 Additional Filters

Label for this Biographical Sketch (not printed in report)

☒ Test NIH Biosketch

- **Run Report** to download

 Run Report