POLICY STATEMENT:

Formal exam feedback will be provided for all summative assessments administered during the first two years of the curriculum. Structured and prompt feedback will allow students to remediate deficiencies and gain confidence in their understanding of the presented material. Feedback must be provided, however, in a manner that is consistent with exam security so that a high quality test question bank can be maintained.

Following an assessment (“exam”), a limited number of hard copies of the exam, with correct answers indicated, will be supplied to Student Academic Support Services (SASS) by the Office of Medical Education for student review. Review will be supervised by SASS staff; students will have access to notes and textbooks provided by SASS only, but not to any electronic medium while reviewing the exam. Students will only be allowed to record comments on exam questions in a provided notebook. Comments will be collected by the class Vice Presidents of Academic Affairs who will request from course directors the explanations of correct answers for selected questions. Course directors will provide the explanations to SASS for student review. Students will have one week for the initial review of questions and a second week to review the explanations. To streamline the process in future years, efforts will be made to supply explanations for correct answers to all questions in the test question bank and new questions will be required to contain explanations when entered into the test question bank. In this way, the second week needed to review explanations will be eliminated.