

## UTHSC ADVISORY BOARD MEETING

**Thursday, January 16, 2020**

Student Alumni Center  
O.D. Larry Dining Hall  
800 Madison Avenue, Memphis, TN

### MINUTES

***Present:***

Board Members:

Dr. Philip Wenk, *Chair*  
Dr. Terry Cooper (Faculty Member)  
Dr. Lynn Massingale  
Honorable Mark Norris  
Mr. Andrew McBride (Student Member)  
Dr. Natalie Tate  
Dr. Michael Ugwueke

Staff:

Dr. Steve Schwab  
Mr. Anthony Ferrara,  
*Secretary*  
Mr. Love Collins  
Dr. Steve Goodman  
Dr. Lori Gonzalez

Deans:

Dr. Steve Alway  
Dr. Wendy Likes  
Dr. James Ragain  
Dr. Don Thomason  
Dr. Catherine Womack

Guests: members of the HSC community and public were present for the meeting

***Absent:***

Board Members:

Staff:

Dr. Kennard Brown

Deans:

Dr. Marie Chisholm-Burns

**1. Call to Order**

Dr. Wenk called the meeting to order at 1:04 PM and Mr. Ferrara called the roll. There were sufficient members present to declare a quorum.

**2. Approval of the Minutes of the February 14, 2019 Meeting**

Minutes were tentatively approved by Board pending recommendation from Judge Norris regarding the meeting minutes. If he cannot attend today's meeting, Tony Ferrara will share Judge Norris' recommendation with the board and if there are any concerns, the board will address and obtain final approval electronically.

Judge Norris did attend meeting and requested the following change to the minutes:

- Modify language in draft minutes to request information on the responsibilities of the Advisory board's role in reviewing and approving the strategic plans. Norris' suggestion is to modify language in minutes to read - The UTHSC Advisory Board requests the UT Board of Trustees instruct the advisory boards on the process through which each advisory board must provide a recommendation to the president on the proposed strategic plan for the respective institution prior to the approval of the Strategic Plan by the board. Amendment was moved and seconded. Tony Ferrara indicates he needs to move this issue forward. The old secretary for the UT Board of Trustees retired and the new secretary started in January. Tony will work with her in forwarding this motion to the board.
- There is still an open question on how advisory boards interact with the regular board.

Minutes were approved with recommended changes.

### **3. Chancellor's Report**

---

Dr. Schwab provided a brief outline of the issues to be confronted in the current fiscal year and next fiscal years, including:

- A summary of the Health Science Center annual report
- A streamlined strategic plan (leaner and meaner)
- Campus distinctions
- Campus master plan
- Upcoming Accreditation Visits:
  - SACS Reaccreditation scheduled for April 2020
  - LCME site visit scheduled for the end of 2021
- Challenges:
  - State budget - operational funds, tuition proposal
  - Legislative agenda items - same requests as last year (operational funds, GME, regenerative medicine, rural dental care)
- FY 19-20 Goals - education, clinical, research

#### Follow-up discussion:

- Dr. Massingale inquired about when SACS accreditation information will be available. Dr. Gonzalez stated the on-site report will be received during the April visit and the final report will be known in December 2020. Dr. Massingale requested a copy of the April summary report and it was agreed this information would be shared with the Advisory Board as well as the preliminary report from their past visit.
- Dr. Massingale requested timing for legislative agenda.
- Dr. Wenk asked question regarding the difference in funding for formula vs. non-formula units. Dr. Schwab responded that the president and THEC included non-formula operational costs in next fiscal year's budget request and it was well-received. The approval of this item could be followed via the State of the State address. The GME portion would be handled legislatively and Dr. Wenk would like to know the sponsors of the bill so the Board members could contact them for support.

### **4. Strategic Plan: FY 2019 – FY 2023**

---

Dr. Gonzalez summarized that the streamlined strategic plan reduced the number of items and increased the number of metrics. The Strategic Planning Committee met and streamlined the document to be presented to the Faculty Senate in February. The strategic priorities remained the same and the cross-cutting metrics were not changed.

#### Follow-up discussion:

- Recommendations:
  - Include percentage of increases (vs. general statement of increase; include number).
  - Dr. Ugwueke also suggested to use the stop light method (red, green, yellow) to provide updates throughout the year to monitor progress of strategic plans.
- There were several questions related to the development goals including a request for more information related to alumni giving.
- Approval of the Strategic Plan was tabled as updates are needed prior to a vote and will be presented at May meeting agenda as an action item. It was agreed that the updated strategic plan would be distributed to board members prior to the meeting for their review.

**5. FY 2019 – FY 2020 Tuition Proposal / Recommendation**

Mr. Ferrara explained that up until 4 years ago, the UT System approved tuition at June board meeting (near end of month) with new tuition rates effective July 1. For the Health Science Center, that made it difficult to process enrollments and tuition charges without notifying students in advance. In the past few years, the HSC has been allowed to present the tuition proposal to the Board at their winter meeting. This year the Board meeting is in February and, in order to allow Advisory Board to approve tuition recommendation, tuition is being presented at this meeting.

He then presented a comparison of college tuition rates against the Board adopted peer and aspirational institutions as well as competitive institutions that the deans have identified. Dr. Massingale asked for a comparison chart that presents data as students will look at TN in-state vs. out-of-state rates for peer institutions. Dr. Tate asked for both in-state and out-of-state line on both graphs.

Proposal/timeline:

- The HSC proposes a general tuition rate increase in a range of 0-2% for undergraduate; and 0-3% increase for graduate and professional programs. Once the Governor's budget is released in February, the Chancellor and Senior Vice Chancellor will review the options with the Advisory Board Chair to recommend tuition rates for presentation at February BOT meeting.
- Other proposed changes:
  - MD Program – reduction of out-of-state tuition to 175% of the in-state rate (recommended for this year; next year would propose 150% of the in-state rate)
  - Masters in Cytopathology Practice - reduction of in-state and out-of-state tuition
  - Bachelors in Medical Lab Sciences - reduction of out-of-state tuition
  - Masters in Clinical Lab Sciences - reduction of out-of-state tuition

Questions posed:

- How much of a loss would the university suffer if there are no new students with the tuition reductions? Mr. Ferrara responded it would be minimal, less than \$300,000.
- Dr. Massingale would like to receive budget in totality before voting on potential tuition increases/reductions. The sum of tuition changes is approximately \$1.8 million. In order to meet \$5 million deficit, UTHSC will have to reduce internal costs (i.e., potential staff reductions). Dr. Wenk summarized that the Advisory Board is voting on funding the educational portion of the budget. If governor includes extra operational money, the majority of current fees would stay the same with the exception of reductions in the identified rates. If operational funds are not approved, there will be a 2-3% tuition increase.
- Mr. McBride stated that students have a vested interest in meeting with legislators regarding increase in operational funding for the university and asked how they can help.

Dr. Ugwueke moved approval, Dr. Cooper seconded, and the motion was approved. Dr. Massingale abstained from vote. The request is made for more information and to have it distributed with ample time for review by board members to seek clarification if needed prior to the meeting.

**6. College of Dentistry (Dr. James Ragain)**

Drs. Schwab and Wenk introduced Dr. James (Jay) Ragain, Dean of the College of Dentistry who then presented some background information and statistics on the College and their students.

He then outlined the College's Primary Care efforts across the state, including

- Special programs for special needs patients, dental mobile unit (coach)
- Providing service to underserved populations (noted locations throughout the state). Tennessee ranked 43rd by US News & World report for access to dentists
- Future plans
  - Increase dental class size to 130
  - Phased incremental increases would expand clinical rotations in rural communities around the state
  - Future renovations to Dunn Dental Building - to be expanded to Delta Dental Building (new structure will wrap around on the north and west sides of the current building).

**7. Next Meeting**

---

Dr. Wenk noted the next meeting is set for May 21, 2020. Update to follow re: funding of governor's budget.

**8. Adjournment**

---

There being no further business, Dr. Wenk adjourned the meet at 3:43PM.