

UTHSC ADVISORY BOARD MEETING

DATE:	January 13, 2021	Via ZOOM
DAY:	Wednesday	
TIME:	1:00PM	Memphis, TN

AGENDA

1. Call to Order and Roll Call..... Dr. Wenk
2. **ACTION:** Approval of Minutes from November 12, 2020 Dr. Wenk
3. Chancellor’s Report..... Dr. Schwab
4. **ACTION:** FY 2022 Tuition Background Information Mr. Ferrara
5. Background on the College of Health Professions..... Dr. Alway
6. Other Business..... Dr. Wenk
7. 2021 Meeting Schedule – all meetings scheduled for 1:00PM to 4:00PM
 - a. May 12, 2021
 - b. August 11, 2021
 - c. November 4, 2021
8. Adjournment Dr. Wenk

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AGENDA ITEM SUMMARY

Item #2: November 12, 2020 Advisory Board Meeting Minutes REVISED

Type: Action

Presenter: Mr. Ferrara

Present:

Board Members:

Dr. Philip Wenk, *Chair*
Dr. Terry Cooper (Faculty)
Dr. Lynn Massingale
Honorable Mark Norris
Ms. Sonali Demla (Student)
Dr. Natalie Tate
Dr. Michael Ugwueke

Staff:

Dr. Steve Schwab
Mr. Anthony Ferrara, *Secretary*
Mr. Love Collins
Dr. Steve Goodman

Deans:

Dr. Wendy Likes
Dr. James Ragain
Dr. Scott Strome
Dr. Marie Chisholm-Burns
Dr. Steve Alway
Dr. Don Thomason

Absent:

Dr. Kennard Brown
Dr. Lori Gonzalez

Guests: Members of the HSC community and public were invited to participate in the Zoom broadcast

1. Call to Order and Roll Call

Dr. Wenk called the meeting to order at 1:00 PM and Mr. Ferrara confirmed all board members were in attendance. The new SGAEC president, Sonali Demla, 3rd year dental student, introduced herself as the new student representative for this board, replacing Andrew McBride.

2. Governance

Dr. Wenk was reappointed to the HSC Advisory Board for a four year term. The member listing was updated to reflect these changes. As Dr. Wenk's term as chair expired in June 2020, Judge Norris

nominated Dr. Wenk to continue to serve as Chair. Mr. Massingale seconded the motion. The vote was unanimous. His term as chair will expire on June 30, 2022.

3. Action

Dr. Cooper moved to approve the Minutes for the May 15, 2020 meeting. Dr. Ugwueke seconded and the minutes were approved unanimously.

4. Chancellor's Report

- COVID Update: In the new normal, faculty, staff and students follow rigid COVID criteria with lectures/didactic training done virtually; labs/clinical simulation/small group learning in person and clinical training which follows the clinical partners' rules and procedures. Campus operations are maintained with maximum use of telecommuting to decrease on-campus density and campus renovations include limited building access and plexiglass cubicles/enclosures/barriers. Noted successes included graduation of students/residents on schedule, meeting of all clinical obligations, research remaining on track and there were no layoffs/furloughs. Campus distinctions include the effective use of PCR laboratories and the Regional Biocontainment Lab for COVID testing.
- SACS Update: The SACSCOC Accreditation visit was recently completed virtually with only 1 recommendation out of 74 standards.
- State of the University: Planned implementation of a novel medicine curriculum for primary care accelerated curriculum (initial group of 10 students); completion of first year of the Nursing BSN 12-month accelerated curriculum (95% graduation and first attempt board pass rate with initial student class).
- Budget: Outlined growth of the state portion of the budget as well as a rapid rate in the growth of sponsored program expenditures. The financial year just finished was strong but lean.
- Capital: Campus Master Plan is in full swing. Construction on the Delta Dental College of Dentistry Building is ready to begin next month. In the first quarter of 2021, the building renovations for the Quadrangle will be completed. The final steps are underway to acquire the Tri Metis Vivarium. Renovations and relocation of the Audiology and Speech Pathology location in Knoxville are underway allowing us to offer a host of new programs on the eastern end of the state.
- Education: Enrollment has increased with a slight down tick in undergraduate enrollment in 2019, reflective of changes in programs and not due to COVID. Residents, fellows and post docs are on track. We have awarded over 1000 degrees with graduation rates for graduates consistently at 96% with undergraduate rates significantly improving due to concentrated efforts by the nursing and dentistry deans with similar improvements in the first-attempt board pass rates. Affiliation and post-graduate education agreements are being negotiated and adjusted based on dynamic issues. Our campus has maintained a statewide reach through its campuses and clinics.
- Clinical Care: Created three new practice groups in 2019 with additional practice groups to be created in 2020-2021. There is a steady increase in the base mission support payments received from the practice groups.
- Research: Expenditures and awards have continued to grow.
- Diversity: At UTHSC, inclusion and diversity is in reflecting Tennessee's needs for its healthcare work force. For underrepresented minorities, UTHSC has 16% student, 13% faculty and 46% staff.

Dr. Schwab then responded to the follow questions:

- Enrollment:
 - Dr. Ugwueke asked what is the number of students in the first class of the accelerated nursing program and if the goal is to double the number of students? It was stated that 70 students were in the initial class and the ultimate goal is to double the number of students participating.
 - Dr. Massingale asked whether the nursing accelerated program just in Memphis or does it include other campuses? It was clarified that this program is just for Memphis.

- He then asked whether it was too early to tell what the appetite is for nursing education in the midst of the COVID crisis? While it was noted that the appetite for this particular program is high, it is unknown how it relates to the nursing profession overall.
- Diversity:
 - Dr. Ugwueke asked what is the year of data analyzing diversity in student, faculty and staff numbers and is there is a trend of growth? It was confirmed that there has been an increase in the number of underrepresented minorities over the past 4-5 years and the data presented is for the year that just ended.
 - He then asked what percentage of underrepresented students come from Memphis? That specific data is not known at this time but acknowledged that Memphis is well-represented.
 - Judge Norris asked what the desired percentage goal for underrepresented minority students? The goal is 18-19% based on Tennessee state population.
 - He followed by asking what plans have been developed to work with the state to connect the dots and to hit the desired goal? One plan is the use of the Masters in Pharmacology program to determine a student's degree of success for medical school.
 - He also asked whether there is a designated individual to assist deans in addressing student diversity matters? It was noted that Dr. Michael Alston is the Assistant Vice Chancellor for Equity and Diversity and works diligently in this area. One of the board members stated that more opportunities are needed to encourage minority students to be a doctor and to change their mindset at an early age.
 - Dr. Ugwueke asked how many students are currently enrolled in the Pharmacology program and how many can be accommodated? Dean Thomason responded there are currently 25 students in program and can accommodate as many as 40. There are also summer programs – Tennessee Institute for Pre-Professionals (TIP) and the Summer Research Scholars Program – that are specifically targeted to attract those minority groups.
- COVID:
 - Dr. Cooper asked whether the experience of COVID affected the future workforce and what plans are being made to exploit lessons learned? At the conclusion of the pandemic, it is imagined there will be more remote learning/staff operation, but it is not anticipated to be radical.
 - Judge Norris recommended maximizing opportunities to inform the broader community of HSC contributions during this pandemic. It is being addressed by public awareness and perception as well as tracking of publications and articles through the Communications Department.
 - He also whether there will be potential staffing issues at field hospital with nursing and medical personnel shortages? It was acknowledged that staffing will be a challenge.
- Capital:
 - Judge Norris asked whether Governor Winfield Dunn's name will continue to be associated with the new Delta Dental building. Dr. Schwab noted that the Dunn Dental Building will still be there and Governor Dunn's name will still be associated with that building.
 - He then asked how the purchase of the Vivarium will relate to the medical device industry? It was stated that once ownership transfers, there is an active intent that a portion of the commercial Vivarium will remain. It was requested that this item remain on the Board's To Do list.
 - He also asked where will the two new dental clinics be located? Dr. Ragain noted that Cumberland County in Crossville and Madison County in Jackson are in the preliminary sites under consideration.
 - Dr. Wenk noted there is a collaboration with Christ Community and West Tennessee Health in as well. Dr. Ragain indicated that would be researched as an option.
- Clinical Care:
 - Judge Norris asked how does the transitioning of practice affect residency programs? It was noted that as one program transitions out, another one is created.

- He then asked how the Board assist in minimizing disruption to the residency program? It was noted that appeals to the state legislature for funding for graduate medical education is one of the campus' top priorities.

5. FY 2021 Budget Update

The budget presentation is an update of the budget information presented to the Board at the May 20 meeting. The challenge is using F&A revenue (one-time money) to fund recurring, critical needs. The goal is to use permanent monies to fund recurring expenses. In order to meet this goal for FY 2022, additional action has been taken to reduce the campus budget by \$3 million (average of 2.25% reduction for colleges/units) to fund permanent infrastructure allocations, enhance reserves, reduce the need for future one-time carryover fund reductions and to allow reallocation of F&A to the colleges. With this plan, FY 2022 will start on solid footing. Plans are being developed and are anticipated to be finalized by the end of the calendar year to use one-time monies for the remaining of this fiscal year. Discussions include use of vacant positions, but it will be done in a way that provides flexibility for the colleges and units.

President Boyd and THEC are supportive of requesting a \$5.2 million operational funds increase for HSC for FY 2022. Of the over \$100 million in HSC reserves, \$91 million is restricted funds. The remaining \$14 million in unrestricted reserve funds needs to be raised to \$50 million over the next five years.

Mr. Ferrara then responded to the following questions:

- Reserves:
 - Dr. Massingale asked what the formula was that SACS uses to calculate needed reserves? It was stated that formula is complicated and includes factors (ex. pension liabilities) that skew it and make it difficult to understand.
 - He then asked who determines the right level of reserves that we need and what has been the history of those reserves? The minimum requirement by state is 2% of budget which is \$6 million minimum for HSC. Five years ago, the balance was approximately \$55-60 million dollars. Some of the reserves were used to buy land and to repair and maintain infrastructure.
 - Dr. Massingale noted that previous decisions to spend previous reserves on other items instead of maintenance which depleted funds which are now trying to be rebuild. While a fair assessment, it was noted that decisions were made when additional funding was received on a recurring basis. Those types of decisions have not been made in recent years. It was recommended that Dr. Brown be invited to the January Advisory Board meeting to discuss deferred maintenance.
 - Judge Norris asked whether the cuts be taken one year at a time? It was stated that 2.25% are permanent reductions. The funds generated will fund facilities and ITS. These expenses have accumulated over the past five years without a permanent funding source. The only one-time cost for this year is for PPE.
 - Dr. Cooper asked whether the 2.25% reduction apply to campus administrative units? It was clarified that it did include all areas excluding facilities as that is where the budget is going but they will be looking at reallocations.
 - Dr. Tate asked whether chargebacks are made to departments regarding IT hardware/software items? It was noted that chargebacks were counterproductive and have been phased out. It was determined that it is the campus' responsibility to provide the infrastructure to the campus.
- Dr. Wenk summarized this presentation in stating that the more engaged the Board can become, the more comfortable they can be to assist in being good stewards. The university will provide additional information and include the board in discussing the rebuilding of reserves and where the university sees its biggest needs.

6. FY 2022 Tuition Background Information

Tuition rates were reviewed last January and proposed rates were submitted to the Board for approval. To aid in being more efficient in this process for next year, today's presentation will review tuition rate comparisons for BOT-approved peer and aspirational universities as well as colleges' competition universities. It is anticipated that the Board can review proposed tuition rates at the January 13, 2021 Advisory Board meeting for discussion and approval of new rates. These approved rates will be presented to the UT Board of Trustees at their Winter meeting scheduled for February 25, 2021. In-state vs. out-of-state rates for the various college programs were presented. It was noted that regional tuition rates have been successful for students from Arkansas and Mississippi. THEC is recommending that campuses do a 0-2% increase in tuition and it is anticipated that HSC will be towards the bottom of that range.

Follow-up discussion:

Dr. Ugwueke asked how many out-of-state students are in the College of Medicine? For the incoming class (M1s), it is exactly 10% (17 students) and it ranges from 5-8% for the M2 – M4 years.

7. Other Business

It was suggested that the agenda for the January meeting include a more in-depth look at tuition and budget and to allow time to discuss these items. It was also recommended that Dr. Brown be included in the January meeting to discuss the physical plant and operations aspects of the budget. Program discussions can be included at the May meeting.

8. 2021 Meeting Schedule

The 2021 meeting dates were reviewed (January 13, May 12, August 11, November 4) and approved.

9. Adjournment

Dr. Wenk adjourned meeting at 3:48 PM.

UTHSC ADVISORY BOARD MEETING

January 16, 2020	Via ZOOM
Wednesday	
1:00 PM	Memphis, TN

AGENDA ITEM SUMMARY

Item #4: FY 2022 Tuition Proposal

Type: Action

Presenter: Senior Vice Chancellor Ferrara

The Health Science Center proposes a general tuition rate increase of 0% for all programs. Campus leadership prefers to maintain a 0% increase with the anticipation of incremental operating fund support from the State as recommended by the Tennessee Higher Education Commission. Pending the level of operating support included in the Governor’s proposed budget (to be presented in early February), the Chancellor and Senior Vice Chancellor will review the options with the Chair of the Advisory Board and, if necessary, present an alternative plan at the May meeting with the full budget.

The campus also proposes the following:

- As presented last year, the campus set a goal to reduce out-of-state tuition for the College of Medicine to 150% of the in-state rate. For FY 2021, tuition was reduced to an amount of 175% of the in-state rate. For FY 2022, we propose to reach the goal and reduce the amount to 150% of the in-state rate.
 - In the fall 2019, 6.5% of medical students were classified as out-of-state which grew modestly in the fall 2020. With continued growth over the next four years, the revenue will breakeven to the fall 2019 (FY 2020) level. The campus will manage the shortfall within the current budget over this period.
- The College of Graduate Health Sciences proposes a special rate for the Master’s in Forensic Dentistry run through the Graduate School of Medicine in Knoxville. The program is a specialized program (similar to the Master’s in Pharmacology) with very limited enrollment – two in the fall 2020.

Proposed rates are shown on the table on page 3.

In addition to tuition, there are the two proposed fee increases:

- Dentistry Clinic Utilization Fee increase of \$1,600 per year:
 - The fee is used to support operations of the Pre-Doctoral clinic. The clinic is the largest clinic within the college and its mission is to provide a training ground for the students seeking the DDS degree.
 - The current fee is \$3,200 per year. With this increase, the fee would total \$4,800.

- Nursing DNP Digital Materials Fee increase of \$115 per year:
 - The DNP program is changing its clinical tracking software from Medatrax to ProjectConcert which provides a much more robust clinical management system that will facilitate students' clinical education.
 - Students currently pay \$36/semester directly to Medatrax. The ProjectConcert fee would be managed through the University thereby qualifying for financial aid.
 - The current price for ProjectConcert is \$115 per year per student for all modules. This fee would be in added to the existing \$40 Digital Materials Fee for a total of \$155 per year.

The Chancellor recommends the approval of the proposed tuition rates to the UT System President.

Health Science Center

FY 2020-21 Annual Tuition and Fees

Tuition

	FY 2020-21	FY 2021-22	0% CHANGE	
			Amount	Percent
IN-STATE				
Graduate Health Sciences	\$ 10,894	\$ 10,894	\$ -	0.0%
MS Pharmacology	16,712	16,712	0	0.0%
MS Forensic Dentistry	0	13,500	13,500	--
Medicine				
Doctor of Medicine	34,566	34,566	0	0.0%
Physician Assistant	22,924	22,924	0	0.0%
Dentistry				
General DDS	30,388	30,388	0	0.0%
Transitional DDS	73,028	73,028	0	0.0%
Dental Hygiene Bachelor of Science	9,988	9,988		
Pharmacy				
	22,370	22,370	0	0.0%
Nursing				
Bachelors	12,705	12,705		
Graduate	18,698	18,698	0	0.0%
Health Professions				
<u>Bachelor of Science</u>				
Medical Technology	7,990	7,990	0	0.0%
Audiology & Speech Pathology *	----	----	----	----
Masters in Cytopathology Practice	9,900	9,900	0	0.0%
DPT / MOT	13,814	13,814	0	0.0%
Dr. Audiology / MS Speech Path	18,820	18,820	0	0.0%
MS Clin Lab Sci	10,068	10,068	0	0.0%
OUT-OF-STATE				
Graduate Health Sciences	\$ 16,542	\$ 16,542	\$ -	0.0%
MS Pharmacology	25,140	25,140	0	0.0%
MS Forensic Dentistry	0	18,500	18,500	--
Medicine				
Doctor of Medicine	60,490	51,850	(8,640)	-14.3%
Physician Assistant	38,962	38,962	0	0.0%
Dentistry				
General DDS	69,148	69,148	0	0.0%
Transitional DDS	73,028	73,028	0	0.0%
Dental Hygiene Bachelor of Science	19,976	19,976	0	0.0%
Pharmacy				
	27,374	27,374	0	0.0%
Nursing				
Bachelors	36,930	36,930		0.0%
Graduate	43,538	43,538	0	0.0%
Health Professions				
<u>Bachelor of Science</u>				
Medical Technology	12,000	12,000	0	0.0%
Audiology & Speech Pathology *	----	----	----	----
Masters in Cytopathology Practice	14,400	14,400	0	0.0%
DPT / MOT	31,796	31,796	0	0.0%
Dr. Audiology / MS Speech Path	43,396	43,396	0	0.0%
MS Clin Lab Sci	14,400	14,400	0	0.0%

* **Bachelor of Audiology & Speech Pathology**
 This is a joint degree with UTK where UTHSC will teach the 4th year of the Bachelor's program but charge the UTK tuition rate.

University Fees are set by the Board of Trustees and are subject to change at any regular or called meeting